

Historic Landmark Commission Meeting
Mantua Village Hall
November 5, 2016

Call to order

Chair Nick Ehlert called the meeting to order at 10:37 a.m.

Roll Call

Commissioners present: Nick Ehlert, Terri Vechery, Hal Stamm, Helen Hazlett and Renee Henry

Renee Henry motioned to excuse Eric Hummel. Terri Vechery seconded. All approved.

There were no others present.

Reading of the Minutes

The commissioners took a few minutes to read the Minutes and suggestions made to correct them.

Nick asked if there were any corrections. Renee said she needs to add page numbers and Terri asked that Jodie's last name be spelled "Fiala." Terri Vechery motioned the Minutes be accepted as corrected and Hal Stamm seconded. All approved.

Old Business

Local Listing Request

Nick announced that Jodie Fiala was to attend today's meeting as is necessary for the request for local listing to proceed. However, since she wasn't present, this will be carried over to the next LMC meeting in January.

Inventory documents

Renee had created an excel sheet for the inventory deed data and given it to Terri. Terri handed over to Renee inventory / deed files that need to be digitized. When Renee has done this, Terri will place them in the file that has been made available to the Landmark Commission at the Village Hall.

Thank you cards and recognition newspaper articles

Helen Hazlett sent Renee an e-mail with the picture of the home on Prospect Street. Renee will create a Thank you card for the home owner with the Landmark Commission's sentiments of appreciation for the upkeep and beauty of their home and yard.

Nick said he has checked with Michelle Stuck and found out that the LMC can create articles and submit them to local journals and newspapers to express our thanks and recognition for their efforts to improve, beautify and take pride in their property without the approval of the Council. He will verify with the property owners to make sure they are fine with our writing an article. The article will contain information about the Mantua Village Historic Landmark Commission and the home itself and be accompanied by a photo of the home.

We would like to have the articles appear in the Record Courier, Community Journal, and Mantua Matters. The articles will be gathered from the publications and filed in the LMC's file at the Mantua Village Hall.

Interns and Research

Nick asked if an intern could assist the LMC with researching grants provided by the OHPO for the CLG as well as business owners. The intern could assist in filling out the grant forms.

Terri said that could be done. We would need an ad to submit to Hiram College. She gave Nick a copy of the ad for the deed research intern that he can modify. He can contact Heather Balas to set this up. She

gave him a copy of Heather's business card.
Renee got copies of both documents for the LMC binder.

CLG grant from OHPO

Renee had included information on grants that CLGs can apply for from the OHPO (Ohio Historic Preservation Office). The OHPO makes the information on the grants available starting in November. However, the OHPO site still cites 2015 information so it hasn't been updated yet. The applications have to be received in February of the next year.

Nathan Bevil had mentioned the CLG grant when he had given his training presentation in 2014 and stated that the State likes to give grants to new CLGs to be sure they have the funding to proceed with community education programs, hiring experts to help with submitting inventory forms, and other expenses. So instead of relying solely on money from the Village Council, the LMC would have more funding available.

Hal noted that the minimum amount cited is \$5,000 and asked if that was excessive for our group at this time. Renee felt that the amount would allow us to provide events like the Building Doctor and other expenses.

Building Doctor

Nick has found out that there is one opening for a Building Doctor program this next year and this information was included in the packets for each commissioner.

2 ½ hour evening presentation

Site visits are not tours for the public

Sites are located within a 5 mile radius of the core community

Cosponsor fees for 2017 have not been set. 2016 fee was \$250.

Cosponsors arrange and pay for the 2 separate, private, non-smoking overnight accommodations

Arrange location for Friday's lunch.

The meals and mileage are taken care of by OHPO.

Up to 10 sites within a 5 mile radius from the community center can participate.

The LMC needs to

- Verify a date
- Find up to 10 sites

The LMC envisions that after seeing how the Building Doctor program works, we could call on local experts and organize future similar events.

New Business

Walking Tour Brochure

Renee has been working on a couple of brochures.

She researched and found the Historic Preservation Commission of Oxford, OH and found interesting examples listed on their site. Using them as templates she has worked up a couple of brochures.

One is a walking tour of the Mantua Village Historic Business District. She used the information from the form submitted in 1976 to list the Mantua Village Business District on the National Registry as well as some information from the internet.

There are a few details to be finished and she hopes to have it ready to present to the Mantua Village Council soon.

The second brochure explains the Mantua Village Historic Landmark Commission and its purpose. It also lists links to the OHPO for more information.

She suggested these brochures, when approved, could be included on the Landmark Commission's web page. Other links can be added to help people navigate to OHPO pages if interested in applications or information. She'll contact Michelle for help with this.

The brochures could also be printed and be made available for people to read and enjoy.

Mantua Area Community Service Organizations Letter

Terry Vechery asked Renee to read out loud her letter that has been sent to DMRC, MaRSI, Mantua Historical Society, Mantua Center Garden Club, Mantua Village Historic Landmark Commission and the Mantua Shalersville Chamber of Commerce.

The issue is the under staffing of community organization booths at local community events.

She proposes that the above organizations can pool resources and personnel when setting up and manning booths at local community events like Art on the Hill and the Mantua Potato Festival. Each organization would share a booth or 2 under the umbrella designation of "Community Service Organizations" with information, signs, pictures, etc. There would be 2 to 6 volunteers to man the booth(s) and members of all the organizations would be able to take turns. This would require less people over all and could be organized by email correspondence.

She requests input by the different organizations on if they are interested by January 2017.

Renee added this letter to the LMC's binder.

Landmark Commissioner Position

Hal said his sister Paula Tubalkin spoke to him about the open position on the committee and he has encouraged submitting an application. The commissioners feel that she would be a valuable asset to our committee and a vital link with the Mantua Village Council.

Election of LMC Officers for 2017

Chair:

Terry Vechery motioned that Nick Ehlert be Chair and Helen Hazlett seconded. All approved.

Vice Chair:

Hal Stamm motioned that Terry Vechery be Vice Chair and Nick Ehlert seconded. All approved.

Secretary:

Nick Ehlert motioned that Renee Henry remain as Secretary and Terry Vechery seconded. All approved.

Date of next meeting:

January 7, 2017

Hal motioned that the meeting be adjourned. Terri seconded. All approved. The meeting adjourned at 12:04.

Nick Ehlert, Chair

Renee Henry, Secretary