

**Village of Mantua, Ohio
RESOLUTION 2017-30**

A RESOLUTION AUTHORIZING THE CLERK-TREASURER AND VILLAGE ADMINISTRATOR TO ENTER INTO AN AGREEMENT WITH PIVOTAL PAYMENTS, INC. FOR EQUIPMENT AND SERVICES ENABLING THE VILLAGE CLERK'S OFFICE TO ACCEPT CREDIT CARD PAYMENTS, IMPOSING SERVICE FEES TO COVER ADMINISTRATION COSTS, AND DECLARING AN EMERGENCY.

WHEREAS, the Village Clerk-Treasurer has investigated various options which would allow the Village to accept credit card payments; and

WHEREAS, she has recommended that Pivotal Payments, Inc. offers equipment and services suited to the needs of the Village at a reasonable cost; and

WHEREAS, a small service fee should be added to all transactions made via the credit card acceptance service in order to defray the cost of administering the program; and

WHEREAS, this Council now wishes to authorize the contract and the service fees.

NOW THEREFORE, BE IT RESOLVED by the Council of the Village of Mantua, two-thirds or more of the members elected thereto concurring that:

SECTION 1. The Village Clerk-Treasurer and the Village Administrator are hereby authorized to enter into an agreement with Pivotal Payments, Inc. for equipment and services enabling the Village to accept payments by credit card as set forth in the "Merchant Application and Agreement" attached hereto as Exhibit A.

SECTION 2. This Council further authorizes the imposition of additional service fees to be borne by the payor on each transaction made via the new credit cards service as follows: 2.5% per transaction to cover the fee imposed by the service provider; and .5% per transaction to defray the cost of purchasing the PAX S80 terminal and related supplies such as paper for receipts. The Clerk shall credit these additional fees to the appropriate funds.

SECTION 3. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Resolution were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were adopted in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 4. This Resolution is declared an emergency measure, in order to permit acceptance of credit card payments by the Clerk's office at the earliest possible time, and shall become immediately effective upon its passage by two thirds or more of the members of Council.

PASSED IN COUNCIL this 5th day of August, 2017.

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ATTEST:

Linda Clark, Mayor

Jenny August, Clerk-Treasurer

I hereby certify the above Resolution was posted at the five (5) public notice locations in the Village of Mantua, Ohio on the ____ day of August, 2017.

Jenny August, Clerk

Approved as to Legal Form:

Michele Stuck, Solicitor