

Village of Mantua, Ohio
ORDINANCE 2020-51

AN ORDINANCE AMENDING SECTIONS 159.05 AND 159.08 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO QUORUM, MINUTES AND ACTIVITY REPORTS OF THE HISTORIC LANDMARKS COMMISSION.

WHEREAS, in response to an issue raised regarding the number of members of the Historic Landmarks Commission necessary to constitute a quorum, the Mantua Planning Commission has recommended that Section 159.05 of the Codified Ordinances of the Village of Mantua be amended to specify that four members of said Commission are necessary to constitute a quorum; and

WHEREAS, the Mantua Planning Commission has further recommended that Chapter 159 of the Codified Ordinances of the Village of Mantua be amended to require said Commission to submit its approved minutes to the office of the Clerk-Treasurer and to provide a report of its activities to the Village Council subsequent to each meeting of the Commission.

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Mantua, Ohio, a majority or more of the members elected thereto concurring that:

SECTION 1: Existing Section 159.05 of the Codified Ordinances of the Village of Mantua is hereby amended as follows:

159.05 MEETINGS.

The Commission shall hold a minimum of four (4) meetings on an annual basis as determined by the Chairperson of the Commission; and additional meetings when required as a result of an application for a certificate of appropriateness or an emergency relating to any listed property. All such meetings shall be held in the Village Council Chambers. All meetings must have a previously advertised agenda unless such emergency conditions exist as to present a threat to the property owner's or the general public's health or safety. Public notice must be given at least one week prior to all special meetings except in an emergency situation. ~~A quorum shall be a simple majority of the Commission voting members.~~ The presence of four (4) members shall constitute a quorum. The concurring vote of four (4) members of said Commission shall be necessary for all official actions.

SECTION 2: Existing Section 159.08 of the Codified Ordinances of the Village of Mantua is hereby amended as follows:

159.08 ORGANIZATION AND PROCEDURES OF THE COMMISSION.

As soon as it is convenient following their appointment by Council, the Commission shall meet and elect a chairman, a vice-chairman to serve in the absence of the chairman, and a secretary. The Commission shall adopt its own rules of procedure, which shall be made available for public inspection. The rules of procedure shall provide for regular and special meetings which will be held in a public place. All review decisions and nominations for designations to the National Historic Register will be made in a public forum, with the applicants notified of meetings and advised of decisions. Annual reports, written minutes of actions, and decisions and the written reasons for making those decisions by the Commission shall be made available for public inspection. No later than seven (7) days after each meeting of the Commission, signed copies of any minutes

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approved shall be delivered to the office of the Clerk-Treasurer, along with a report of the Commission's most recent activities for submission to the Village Council.

SECTION 3: It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of the Council, and that all deliberations of this Council and any of its committees that resulted in such formal actions were in meetings open to the public, in compliance with Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance shall be in full force and effect after its passage by at least a majority of the members elected to the Mantua Village Council, at the earliest period allowed by law.

PASSED IN COUNCIL this 15th day of December, 2020.

ATTEST:

Linda Clark, Mayor

Jenny August, Clerk Treasurer

1st Reading: October 20, 2020

2nd Reading: November 17, 2020

3rd Reading: December 15, 2020

Public Hearing: December 15, 2020

Effective: January 14, 2020

I hereby certify the above Ordinance was posted at the five (5) public notice locations in the Village of Mantua, Ohio, on the _____ day of December, 2020.

Jenny August, Clerk Treasurer

Approved as to Legal Form:

Michele Stuck, Solicitor