

**REGULAR COUNCIL MEETING
MINUTES
September 18, 2018
7:00 P.M.**

Mayor Clark called the meeting to order at 7:00pm and led the Pledge of Allegiance.

Roll Call: Paula Tubalkain, Ben Prescott, Bob Gaglione, and Scott Weaver

- ❖ Motion to excuse Dave Sluka and Marty Hura by Scott Weaver, 2nd by Bob Gaglione –
All Ayes

Other Village Personnel: Mayor Linda Clark; Village Solicitor, Michele Stuck; Clerk-Treasurer, Jenny August; Village Engineer, Rich Iafelice; Police Chief Joe Urso; Administrative Assistant Marty Fergus

Citizens Present: Tom Aldrich, Sue Steinberg, Stacey Turner of The Villager, Cookie Vanek, Bob Ress.

Moment of Silence: George Hazlett

Approval of Minutes:

- ❖ Motion to accept the minutes from the August 21st Regular Council meeting by Paula Tubalkain, 2nd by Ben Prescott- **All Ayes**
- ❖ Motion to accept the minutes from the August 25th Special Council Workshop by Paula Tubalkain, 2nd by Ben Prescott- **All Ayes**
- ❖ Motion to accept the minutes from the September 4th Special Council Meeting by Ben Prescott, 2nd by Paula Tubalkain - **All Ayes**

Mayor's Report:

The Mayor asked all Council members to read through the booklet provide at the Asset Management Plan Meeting as 82% of the committee was for some sort of change. A copy is available in her office.

OPWC water reservoir plan due by October 31.

Citizens:

Sue Steinberg, representing DMRC, mentioned that the mini park stamped concrete has been installed and the poles for the sails are soon to be put in. She informed Council that a pop-up art gallery is being planned for next year along with low cost art workshops. The Headwaters Trail collaboration is planning to improve the trail and extend it to Mennonite Road. The next plan will be to connect the trail with Aurora. The Mayor encouraged people to help cleanup along the trails. Citizens have noted litter along the tails.

Tom Aldrich questioned when the next public meeting will be held regarding the water plant agreement. The Mayor noted this has yet to be determined and will publish the date.

Financial Reports:

Jenny has reserved three rooms for the Local Government Conference which is March 6th, 7th, and 8th, 2019. Please let her know if you plan to attend so she can either cancel or add rooms.

- There were **no negative funds**.
- **Cash Summary** report shows no adjustments.
- **Revenues** totaled \$ 134,672
- **We spent** \$112,899 in operating and payroll expenses, and this was a 3 pay month.
- **Revenue Status-** on track.
- **Appropriation Status-** looking good.
- **The water & sewer and tax software programs balanced** with the UAN and bank.
- There were no adjusting factors on the **bank reconciliation**.

- ❖ Motion to accept the Financial Reports made by Ben Prescott, 2nd by Scott Weaver-**All Ayes**

Bills of Resolution, Addendum Bills of Resolution

The Mayor questioned line 48. Jenny clarified that this should be charged to water capital not sewer. Paula asked for clarification of the Portage County Water Resource Bill. Jenny noted that it covers the months of July and August.

- ❖ Motion to amend and move \$809.04 from sewer to water by Ben, 2nd by Paula – All Ayes.
- ❖ Motion to approve the Bills of Resolution and Addendum Bills of Resolution as amended by Ben Prescott, 2nd by Paula Tubalkain -**All Ayes**

Legislation

ORD. 2018-41 AN ORDINANCE ENACTING SECTION 331.45 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, PROHIBITING DISTRACTED DRIVING. *1st Reading.*

Paula questioned if this is necessary given the current state law. Chief Urso explained that this will make it a primary offense where the state law is a secondary offense. Carries to 2nd reading

RES. 2018-42 A RESOLUTION AUTHORIZING PARTICIPATION IN THE RAVENNA/ODOT SALT CONSORTIUM, AND DECLARING AN EMERGENCY. *1st Reading.* Carries to 2nd reading. A Special Meeting is necessary to pass the emergency legislation since there are not enough members present tonight to suspend the rules. The Special Meeting will be scheduled at the end of this meeting.

ORD. 2018-43 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2018 APPROPRIATIONS AND DECLARING AN EMERGENCY. *1st Reading.* Amendments to be made and discussed at the Special Meeting.

ORD. 2018-44 AN ORDINANCE ACCEPTING AN EASEMENT FOR STORM SEWER PURPOSES FROM JONATHAN ANGLE AND DECLARING AN EMERGENCY. *1st Reading.* Not received. Carries to the Special Meeting.

ORD. 2018-45 AN ORDINANCE ACCEPTING AN EASEMENT FOR STORM SEWER PURPOSES FROM JAMES AND TERESA SARGIOVANNI AND DECLARING AN EMERGENCY. *1st Reading.* Not received. Carries to the Special Meeting.

RES. 2018-46 A RESOLUTION AUTHORIZING THE PURCHASE OF A 2018 DODGE RAM 5500 FROM JUNCTION BUICK GMC AND AUTHORIZING THE PARTIAL FINANCING OF THE PURCHASE, AND DECLARING AN EMERGENCY. *1st Reading.* Carries to the Special Meeting.

RES. 2018-47 A RESOLUTION STRONGLY URGING THE OHIO GOVERNOR AND MEMBERS OF THE OHIO GENERAL ASSEMBLY TO INVEST THE STATE BUDGET SURPLUS IN MUNICIPALITIES. *1st Reading.* Carries to 2nd reading.

Department Heads and Village Engineer

Police Chief Urso:

- Safety meeting was held on Sept. 5th, the next will be October 3rd.
- We are determining the best location for the handicap spot at the coffee shop and should a ramp be included. The Mayor noted that the other designations do not have ramps.
- Parking citations are currently \$10 non-resident and \$20 resident. Proposing to raise these by \$10
- The School bonfire (snake dance) is scheduled for October 10th @ 7:30 P.M.
- Trick or Treat will be October 31st from 6:00 P.M. – 8:00 P.M. in the village
- A senior citizen Christmas gift program is being planned with other villages to provide gifts to those who are without family. Chief Urso will dress as Santa and deliver the gifts.

Village Administrator's Report

- August 15th – Met with the Mayor and attended the OPWC meeting for the Reservoir well cap program that the Village received funding for.
- August 27th - Had a conference call with ODOT and CT to discuss the Orchard St. issue and funding. Alternatives were discussed.
- August 30th – Met with the bridge inspector and the county engineer to discuss a strategy for Mats Rd. Bridge and funding possibilities.
- August 31st – Pre-construction meeting with Eclipse for W. Prospect St.
- September 12th – Went to a meeting with East Ohio Gas/Dominion to listen to a pipe replacement program and where they are needed next.

- September 13th – Attended a (AMATS) Akron Metropolitan Transportation Advisory Board meeting to accurately assess any funding that may be available through federal programs. STBG. Asked commissioners to appoint me as the Small Villages Representative. I am a former chair of this advisory board, from 2005/2017.

- The AMATS program includes land use maps and data, traffic count, long range goals for the area, bike and pedestrian counts, crash reports and 2040 congestion forecast to name a few. Programs for the Federal Planning Organization.
- The Potato Festival was very wet and has left quite a mess in our park. We will have to plan for next year to minimize damage.
- Buchert Park paving has begun.

Village Engineer from C.T. Consultants: (summary of report provided by Richard Iafelice Retainer/ General Issues

- Portage County Utility negotiations meeting was held August 25th to review their findings with Council. The next meeting will be October 10th.
- Downtown Streetscape and other projects – Jennifer Brown is working with DMRC and the Village on long term planning and potential funding sources for key projects.
- Orchard Street turning radius widening and paving – Ohio Edison agreed to move the utility pole at no charge. Jennifer is seeking funding for this project.

Capital Projects

West Prospect Street Roadway and Drainage Improvements – The contract was awarded and preconstruction meetings held. The current schedule, pending delivery of precast structures and weather, is to start September 17th with completion by the planned November 21st deadline. CT is working on easement(s) at the corner of Cemetery Drive for the collapsed outfall.

Buchert Park Walking Trail – site grading complete, current schedule is to start pavement on September 13th, weather permitting.

High Street Pavement and Waterline – The Mayor met with Buckeye Pipeline concerning the additional project costs.

Water Reservoir – The project obtained OPWC funding at \$300,000 grant and \$150,000 loan (0.0%). Design authorization will be requested later this year with a tentative bid date of June 2019.

Water System Computer Model – CT submitted our final report and my recommendation is that this be reviewed by the Service Committee.

Asset Management Plan – A scope of services is being prepared for authorization to initiate the preparation of this plan and utilizing the significant work done by Portage County. CT can assist the Village with funding this work once we determine what will be done.

Committees

Bob Gaglione for Service, Planning and Fire Board:

Service and Planning are currently working on the plow truck purchase, rental inspection program, Mats Road bridge, and the Orchard Street utility pole relocation.

Fire Board is considering an EMS levy. A part time fire inspector position is being negotiated with the union and the Chief will keep us informed.

Mayor Clark for Parks and Shade Tree:

The proposed dog park grant was unsuccessful and we are seeking other funding sources. A thirty-day letter has been sent out to residents with tree issues that need to be cleaned up.

Paula Tubalkain for Portage County Regional Planning and Finance:

Regional Planning is in the process of relocating to the new office.

Regarding the finance committee, we are revising the credit card policy to comply with the Ohio Revised Code.

New and Other Business

A special Council meeting will be held on September 25 @ 6:00 P.M. to act on legislation not passed this evening.

Anything else that may properly come before Council

Adjournment

❖ Motion to adjourn at 7:45pm made by Ben Prescott, 2nd by Bob Gaglione -**All Ayes**

Mayor Linda Clark

Administrative Assistant Marty Fergus