

FINANCE MEETING MINUTES

August 12th, 2020

Call to Order: The meeting was called to order at 6:00 P.M. by Clerk-Treasurer Jenny August in the absence of a Chairperson due to the resignation of Councilman Dave Sluka. Jenny asked if the committee would like to nominate a new Chair. Mayor Clark said it is not necessary to nominate a Chair until after a new Council person has been appointed. She added that the longest standing member can run the meeting. Ben Prescott presided over the meeting.

Roll Call: Ben Prescott, Matt Rosolowski, alternate Marty Hura, and Jenny August.

Others: Chief Urso, Village Administrator John Trew, Mayor Linda Clark.

Citizens: None

ACCEPTANCE OF MINUTES:

There was no discussion.

- ❖ Motion to accept the July Finance minutes as presented by Ben, seconded by Matt. Ben and Matt voted yes, Marty Abstained.

FINANCIAL REPORTS:

Jenny reviewed the financial reports. There were no questions

- ❖ Motion to forward the Financial Reports to Council by Matt, seconded by Ben. All voted yes.

BILLS OF RESOLUTION:

There were no questions

- ❖ Motion to forward the Bills of Resolution to Council by Ben, seconded by Matt. All voted yes.

LEGISLATION:

ORD. 2020-27 This is just to clarify how the monthly water and sewer surcharge is to be collected. The software prorates it daily. There was no discussion.

ORD. 2020-30 This is to allow the Planning Commission and the Board of Zoning Appeals to reduce or waive fees relating to chapter 504. Ben said fee's should be waived by Council as a whole, not a committee. Matt agreed.

ORD. 2020-31 This is to amend chapter 610 of the Zoning Ordinances relating to site plan review submittals. This would only affect residential site plan reviews.

RES. 2020-34 This is the West Prospect St. grant.

RES. 2020-35 This is a work authorization for CT Consultants to do the engineering for West Prospect St. phase 2. Ben thinks it should be reduced since some of this work was done with the last phase such as surveying and they were already paid for it,

RES. 2020-36 This is to give the Mantua Shalersville Fire District \$7,000 of the corona virus relief funds since they do not receive any. Everyone agreed this was a good idea. Matt attended the Fire Board meeting as an alternate. He asked Chief Roosa to provide a list of intended expenditures.

ORD. 2020-37 This is approving the annual codified ordinance changes done by Walter Drane company. This is done annually.

DISCUSSIONS:

Raises

Jenny put this on the agenda because typically the employees are given their evaluations by March, and a pay increase follows. They have asked her several times about their increases. Jenny thinks the money is available. She said some of the Dispatchers have received increases because their

hiring contract gives them an increase after a certain amount of hours. Chief Urso acknowledged this to be true. Ben said this should be in the handbook. Chief Urso said this is as incentive to get dispatchers to work more hours. Mayor Clark said she and the Department Heads did discuss this in March and decided to wait to see what happens with the pandemic. They will get together and discuss this.

C.T. Consultants Work Authorization

This is for Buchert Park Trail Phase 2. Mayor Clark explained that CT already has a \$4,000 work authorization for this. This is a final re-do. Rich is asking for an additional \$1,000 to do the design and engineering a second time since the original design changed. The funds are in the grant.

NEW OR OTHER BUSINESS:

Chief Urso said the firewall into the building is due to expire in September. The new one will cost around \$4,000. He will be asking Council for authorization for the purchase requisition. The firewall is manufactured by WatchGuard and it is maintained by TAC Computer.

ADJOURNMENT:

Motion to adjourn at 6:27 pm by Matt, seconded by Marty. All ayes on vote.

Finance Chair

Jenny August, Clerk-Treasurer