

REGULAR COUNCIL MEETING
MINUTES
November 16, 2021
6:30 PM

Mayor Clark called the meeting to order at 6:30pm and led the Pledge of Allegiance and asked that everyone remain standing for a moment of silence for Donna Bailey, Jeff Cline and Marty Mikula.

Roll Call: Tammy Meyer, Scott Weaver, Heather Paisley, Marty Hura, and Nina Schroeder.

❖ Motion to excuse Chuck Peterson by Scott Weaver, seconded by Heather Paisley. All eyes on vote

Other Village Personnel: Mayor Linda Clark; Village Solicitor, Michele Stuck, Village Administrator Maryann Fabian, Fiscal Officer Teresa Criblez, Police Chief Joe Urso, and Gene Arters of C.T. Consultants.

Citizens Present: Tom Aldrich, Dave Pifer, and Tim Benner

Mayors Report:

Mayor Clark discussed putting the Levy back on the ballot in May 2022. Deadline is February 2, 2022. Legislation will be prepared for December for .5%. Mayor was advised by Teresa Neilson from Board of Elections that cost will be a portion of advertising and will be charged back in a tax assessment. Mayor Clark and Michele will get clarification.

❖ Motion to have legislation in December by Nina Schroeder, seconded by Marty Hura. All eyes on vote.

A proposal from Charlie English to add 60 parking spaces in the depot area was discussed at Service and Parks meetings. This would entail the Village paying for the survey and easements from 3-4 property owners. The mayor advised him she would bring it up at Council for approval. Due to current financial restraints, it is not something the Village can afford at this time. All members voted no, except Marty who abstained.

Further discussion was regarding train rails being placed behind McDonalds just northwest of the kiosk on land leased to Portage Parks. Portage Parks has agreed to this and it was brought to Council for approval.

❖ Motion to approve putting rails on public property by Heather Paisley, seconded by Scott Weaver. All eyes on vote.

Mayor requested all Mantua Village officials finalize with Michele to get their email and photo, if they wish, up on the website.

Financial Reports:

Teresa reviewed the financial reports.

- All funds are stable.
- There were no adjustments on the cash summary report.
- Revenues were normal at \$275,627.78.
- Expenditures were also normal at \$256,335.10
- The visa report shows normal monthly charges
- Appropriations overall look good.
- No adjustments on the bank reconciliation.

❖ Motion to accept the financial reports by Tammy Meyer, seconded by Marty Hura. All eyes on vote.

Correspondence: Invitation received from Shalersville Trustees December 4th for an Employee Appreciation Dinner at Shalersville Town Hall.

Bills of Resolution, Addendum Bills of Resolution: No questions.

- ❖ Motion to approve by Tammy Meyer, seconded by Scott Weaver. All ayes on vote.

Minutes:

- ❖ Motion to accept amended minutes from September 21, 2021 Public Hearing for Zoning by Tammy Meyer, seconded by Nina Schroeder. All ayes on vote.

Chief Urso requested he be added to the minutes as attending the October 19, 2021 Regular Council Meeting.

- ❖ Motion to amend October 19, 2021 minutes to include Chief Urso in Other Village Personnel by Scott Weaver, seconded by Marty Hura. Motion to approve as amended by Scott Weaver, seconded by Tammy Meyer. All ayes on vote.
- ❖ Council members voted to accept to approve minutes from November 9, 2021 Special Council Meeting. All ayes on vote.

Legislation:

RES. 2021-46 A RESOLUTION AUTHORIZING THE ALLOCATION AND EXPENDITURE OF PUBLIC FUNDS OF NO MORE THAN TWO HUNDRED FIFTY DOLLARS FOR THE PURCHASE OF BEVERAGES AND LIGHT SNACKS FOR THE BENEFIT OF VILLAGE EMPLOYEES AND THE GENERAL PUBLIC. 3rd Reading.

- ❖ Motion to approve by Heather Paisley, seconded by Scott Weaver. All ayes on vote.

ORD. 2021-55 AN ORDINANCE APPROPRIATING FUNDS TO RUN THE VILLAGE OF MANTUA DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY. 3rd Reading.

- ❖ Motion to table by Tammy Meyer, seconded by Heather Paisley. All ayes on vote. Tabled on November 16, 2021.

RES. 2021-56 A RESOLUTION RATIFYING THE MAYOR'S HIRING OF DEBORAH WORDELL AS AN INDEPENDENT CONTRACTOR TO PROVIDE TRAINING FOR THE NEWLY HIRED MANTUA VILLAGE FISCAL OFFICER, AND DECLARING AN EMERGENCY.

- ❖ Motion to suspend the rules by Scott Weaver, seconded by Marty Hura. All ayes on vote.
- ❖ Motion to approve by Scott Weaver, seconded by Marty Hura. All ayes on vote.

ORD. 2021-57 AN ORDINANCE AUTHORIZING A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER FOR DEFENSE OF INDIGENT PERSONS CHARGED WITH CRIMINAL OFFENSES UNDER THE VILLAGE ORDINANCES AND DECLARING AN EMERGENCY. 1st Reading

- ❖ Motion to suspend the rules by Scott Weaver, seconded by Heather Paisley. All ayes on vote.
- ❖ Motion to approve by Scott Weaver, seconded by Heather Paisley. All ayes on vote.

ORD. 2021-58 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2021 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st Reading

- ❖ Motion to suspend the rules by Tammy Meyer, seconded by Marty Hura. All ayes on vote.
- ❖ Motion to approve by Heather Paisley, seconded by Marty Hura. All ayes on vote.

RES. 2021-59 A RESOLUTION AMENDING RESOLUTION 2021-53, WHICH AUTHORIZES THE INTERNET AUCTION OF THE VILLAGE-OWNED 2001 STERLING L75 TRUCK WITH SALT SPREADER, AND DECLARING AN EMERGENCY. 1st Reading

- ❖ Motion to suspend the rules by Scott Weaver, seconded by Tammy Meyer. All ayes on vote.
- ❖ Motion to approve by Scott Weaver, seconded by Marty Hura. All ayes on vote.

Department Heads and Village Engineer

Police Chief Urso:

Chief Urso said the Safety Committee met on Nov 3rd. They discussed old business, COVID, reviewed reports, employee status, the front steps. Trick-or-Treat went off without a hitch. New business discussion on the curfew ordinance. Chief will bring Michele's sample to next Safety Meeting. Discussion on interview with one internal candidate, after pre-employment physical is completed, they will be promoting Officer Brothers to full-time status. Results of the levy were also discussed. A donation to the K-9 Fund was received. Chief Urso requested a motion to approve.

- ❖ Motion to approve by Heather Paisley, seconded by Scott Weaver. All ayes on vote.

Chief Urso was contacted by Dollar General to participate in Fill the Cruiser on December 4th from 10am – 4pm. Dollar General will begin taking donations now. Police Department will work with the school on gift wrapping and has volunteers putting up flyers.

Village Administrator's Report:

Village Administrator Maryann Fabian said the report is in the Council packet.

Gene Arters from C.T. Consultants:

Gene said Buchert Park Phase 2 working on final reimbursement. He met with DMRC rep for Phase 3. Engineering design and documents will be completed by beginning of January. They have not started anything regarding the restrooms at this time. They have submitted for Small Government and final OPWC for W. Franklin St. project.

Mayor started a discussion about possible budget cuts and spending for next year. Discussed Buchert Park Phase 3 and waiting for reimbursement. Would like to upgrade the basketball courts and sidewalks. It is unclear what the cost of the bathrooms will be. Residents must be taken care of first. Bathrooms will be tabled until next year due to finances.

Committees

Scott Weaver for Service, and Planning:

Service- We discussed surveying of Village properties and transfer to the county, discussed at length about parking lot of Charlie English. Planning- Discussed and approved Hilty's lot combination, and discussed campers and allowing to be parked outside Village Center.

Tammy Meyer for Finance:

Reviewed the financial reports, the legislation, and the appropriations.

Marty Hura for Parks and Shade Tree:

Discussed ways to raise funds and get donation ideas from residents to plant more trees.

Mayor Clark for Cemetery & Board of Zoning Appeals:

Cemetery- KIA Memorial is there. It's been very busy at the Cemetery.

Board of Zoning Appeals- There are three BZA variance applications in the works, 1 mural was approved, the other 2 they need more information. The mural at Mantaline presented bold colors and BZA wants more muted and historic colors. They have until November 22nd to get the Village information. Mocny Building presented mural of fountain with Administration Building in the background. Now they are not sure if they want the Administration Building in the mural. Drawing must match what was presented and approved.

Portage County Regional Planning:

Tammy Meyer volunteered to be the PCRCP replacement representative for the Village.

- ❖ Motion to approve by Heather Paisley, seconded by Scott Weaver. All ayes on vote.

Heather Paisley for Safety: Heather said the Chief covered everything.

Tammy Meyer for Fire Board: Fire Board paid off their building. Their software needed to be updated and would be very costly. University Hospital has software they can use for free.

New and Other Business- Amended Public Request Form RC101 finalized.

- ❖ Motion to approve by Scott Weaver, seconded by Heather Paisley. All ayes on vote.

Anything else that may properly come before Council- Heather presented an idea to have community fill stocking with donations for Village departments. Michelle stated we do not want to ask the community for money or donations as it could be misconstrued as Village is asking money for employees.

Adjournment

- ❖ Tammy Meyer moved to adjourn at 7:57pm with a second from Marty Hura. All ayes on vote.

Mayor Linda Clark

Teresa Criblez, Fiscal Officer