

Regular Council Meeting Minutes  
December 21, 2021 @ 6:30 PM

**Call to Order @ 6:30 by Mayor Clark**

**Pledge of Allegiance**

**Moment of Silence for Ralph Livezy, Ron Fedor and Roseann Brugmann**

**Roll Call-** Chuck Peterson, Nina Schroeder, Heather Paisley, Tammy Meyer, Marty Hura

❖ Motion made by Tammy Meyer to excuse Scott Weaver. Second by Marty. All voted yes.

Others – Mayor Linda Clark, Solicitor Michele Stuck, Village Administrator Maryann Fabian, Chief Joe Urso

**Citizens -** Steve Thorn, Stacy Turner

**Mayors Report-**

Mayor asked Council if they objected to Chief Urso giving his report first. Council had no objection.

Chief stated the Safety meeting was cancelled in December. There will be a meeting in January 5<sup>th</sup> at 6 PM. Chief also went on to say that the Fill-a-Cruiser went very well that Officer Brothers organized. They filled the cruiser 6 times, helped 24 households (8 of those in the Village). Sixty-three children were helped (16 in the Village), and an additional 24 children were helped from the Chamber list. We are already making plans for next year. Some highlights are that the Lion's club donated \$1000, Benner and Hummel donated \$150. They had \$80 in gift cards and \$1324 in cash. The event went extremely well.

Chief also requested that we hire Officer Brothers as a full-time officer.

❖ Tammy motioned to hire Officer Brothers as a full-time employee. Marty second. All voted yes.

The mayor went on with her report. Charlie English would like to be put on the agenda at a Council Meeting and discuss his plans for parking behind the depot. There were no objections from Council to put him on the agenda for the next meeting

The DMRC has generously offered to finance \$30,000 for the Buchert Park Phase IV (replace the middle section of the basketball court and the chain link fence, replace the cement pad under pavilion #1, and install a handicap sidewalk from the parking lot to pavilion #1) for the Nature Works Grant, and then be reimbursed the money, minus the match. This way the Village would not have to come up with the funds, and wait to get reimbursed. The grant has to have an engineering stamp on it; therefore, CT would have to fill out the grant. The grant amount would be approximately \$27,535, and the engineering costs would be approximately an additional \$5000. This would bring the estimated total to \$32,535. The mayor called Joey Jones, the State Auditor and is waiting for an email from him, but he did say verbally it was possible. Teresa must get with Janet Esposito and the UAN to find out how to code everything. There will be an interagency agreement between the Village and DMRC. This grant is due February 4, 2022. Mayor requested a motion to have CT start this process.

❖ Heather motioned to have CT start the process for Buchert Park Phase IV. Chuck second. All voted yes.

The mayor talked about the open committees. Cookie Vanek is agreeable to another term in Shade Tree, there is one seat open on Shade Tree to be filled. Lauren Weaver has agreed to one more term on the Cemetery Board. Steve Thorn would like to continue to be on Board of Zoning Appeals, and also be a new member on the Landmark Commission. Nick Eller has not responded to the mayor on whether he will do another term on the Landmark Commission. Depending on his answer, there are 3 or 4 seats open on that committee. Roy Peck has resigned from the Board of Zoning Appeals, so we have one open seat.

❖ Tammy motioned to accept candidates for the open committees. Heather second. All voted yes.

January 4<sup>th</sup> at 6PM will be the Organizational meeting for the Village.

Mayor Clark attended the AMATS (Akron Metropolitan Area Transportation Study) meeting where she was awarded a Certificate of Appreciation for being the chair the past two years. Ohio Senate is trying to pass House Bill 277. They want to put a hold on the additional income from the gas tax that was put on three years ago. AMATS is opposing this and will be writing a letter. The mayor may request from Council that we also write a letter opposing House Bill 277. Also, Dave Pulay is getting ready to retire from AMATS, and would like to do a project in our Village before he does. He is looking for suggestions. He will write the grant free of charge.

Cin-Day Lucky Dawgs Browns Backers sent a Proclamation that Mantua has been awarded the Cin-Day Lucky Dawgs Browns Backers Suburb of the week. They are looking for mementos or anything that they can put out on display at their club.

The Village has to designate a Regional Council of Delegate for RITA (Reginal Income Tax Agency) and a alternate. The people that were on that committee were Jenny August and Dave Sluka, and Dave has not been here for two years. Mayor thought that Teresa should be the delegate and Maryann be the alternate. Maryann agreed.

❖ Tammy motioned to appoint Teresa as delegate and Maryann as alternate to the Regional Council for Delegate for RITA. Heather second. All voted yes.

Mayor asked if the Citizens had any questions or comments, and there were none.

**Financial Reports** – Teresa gave her report. The mayor discussed the issue with loss in revenue with license plate tax.

- ❖ Tammy motioned to approve the financial reports. Marty second. All voted yes.

**Bills of Resolution, Addendum Bills of Resolution**

- ❖ Chuck motioned to approve the Bills of Resolution and the Addendum Bills of Resolution. Heather second. All voted yes.

**Minutes-** from November 16, 2021

- ❖ Heather motioned to approve the Minutes from November 16, 2021. Tammy second. All voted yes, except Chuck abstained.

**Legislation:**

**ORD. 2021-55** AN ORDINANCE APPROPRIATING FUNDS TO RUN THE VILLAGE OF MANTUA DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022, AND DECLARING AN EMERGENCY. 3<sup>rd</sup> reading, tabled.

❖ Tammy motioned to move the Ordinance 2021-55 off the table. Marty second. All voted yes. Ordinance 2021-55 will be amended by the following:

GENERAL FUND- 1000	
Police Department	
Personnel Services	482,190
Operating Expenses	127,460
Total Police	609,650
Cemetery	
Personnel	4,500
Operating	500
Total Cemetery	5,000
Parks	
Personnel	16,300
Operating	23,925
Total Parks	40,225
Tree Care	
Personnel Services	14,400
Operating Expenses	9,750
Total Tree Care	24,150
Village Hall	
Personnel Services	2,455
Operating Expenses	19,610
Total Village Hall	22,065
Administration	
Personnel Services	177,915
Operating Expenses	145,450
Total Administration	323,365
Total General Fund Budget	1,024,455
ALL OTHER FUNDS:	
Streets Operating- 2011	
Personnel Services	112,935
Operating Expenses	36,875
Total Streets	149,810
Road and Bridge- 2012	
Personnel Services	0
Operating Expenses	53,660
Total Road and Bridge	53,660
State Highway- 2021	
Personnel Services	0

Operating Expenses	12,000
Total State Highway	12,000
Cemetery- 2031	
Personnel Services	5,220
Operating Expenses	22,730
Total Cemetery	27,950
Police Training Grant- 2064	
Personnel Services	0
Operating Expenses	500
Total Police Training Expenses	500
Permissive Funds- 2101	
Personnel Services	0
Operating Expenses	25,175
Total Permissive Expenses:	25,175
Village Hall Note Retirement- 3401	
Principle & Interest	43,700
Interest	0
Total General Obligation Bond:	43,700
Buchert Park Trail Phase 2 & 3	
ODNR Grant Project	84,093
Total Buchert Park Phase 2 & 3	84,093
Police Capital Improvements- 4902	
Operating Expenses	3,000
Total Police Capital improvements	3,000
Park Improvement-4903	
Operating Expenses	1,500
Total Park Improvement Expenses	1,500
Capital Outlay- 4905	
Operating Expenses	0
Capital Reserve Expenses	0
Shade Tree Fund-9901	
Operating Expenses	85
Total Shade Tree Fund-expenses	85
<b>TOTAL FUND EXPENDITURES:</b>	
GENERAL FUND	1,024,455
STREETS	149,810
ROAD & BRIDGE	53,660
STATE HIGHWAY	12,000
CEMETERY	27,950
POLICE TRAINING GRANT	500
PERMISSIVE	25,175
GENERAL OBLIGATION BOND RETIREMENT	43,700
BUCHERT PARK TRAIL PHASE 2 & 3	84,093
POLICE CAPITAL IMPROVEMENT	3,000
PARK IMPROVEMENT	1,500
CAPITAL PROJECT FUND	0
SHADE TREE	85
<b>TOTAL</b>	<b>1,425,928</b>

- ❖ Tammy motioned to amend Ordinance 2021-55. Heather second. All voted yes.
- ❖ Chuck motioned to approve Ordinance 2021-55 as amended. Marty second. All voted yes.

**ORD. 2021-60** AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO THE PUBLIC RECORDS REQUEST POLICY, DECLARING AN EMERGENCY. 1<sup>st</sup> reading

- ❖ Marty motioned to suspend the rules for Ordinance 2021-60. Chuck second. All voted yes.
- ❖ Marty motioned to approve Ordinance 2021-60. Chuck second. All voted yes.

**ORD. 2021-61** AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO THE POSITION OF FISCAL OFFICER, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading

- ❖ Marty motioned to suspend the rules for Ordinance 2021-61. Tammy second. All voted yes.
- ❖ Marty motioned to approve Ordinance 2021-61. Heather second. All voted yes.

**ORD. 2021-62** AN ORDINANCE PROVIDING FOR THE SUBMISSION TO THE ELECTORS OF THE VILLAGE OF MANTUA, AT THE PRIMARY ELECTION ON MAY 3, 2022, A PROPOSED TAX ORDINANCE AMENDING SECTION 173.012 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES, "PURPOSES OF TAX; RATE", SO AS TO INCREASE THE RATE OF TAXATION ON INCOME FROM ONE AND ONE-HALF PER-CENT (1.5%) TO TWO PER-CENT (2%), THE ADDITIONAL ONE-HALF PER-CENT TO BE USED ONLY FOR LAW ENFORCEMENT AND PUBLIC SAFETY PURPOSES. 1<sup>st</sup> reading

No discussion.

**ORD. 2021-63** A RESOLUTION REQUESTING AND AUTHORIZING THE PORTAGE COUNTY BOARD OF ELECTIONS TO PLACE UPON THE VILLAGE OF MANTUA BALLOT AT THE PRIMARY ELECTION OF MAY 3, 2022, THE QUESTION OF WHETHER ORDINANCE 2021-62, INCREASING THE VILLAGE OF MANTUA INCOME TAX TO TWO PER CENT (2%), SHALL BE APPROVED IN ACCORDANCE WITH OHIO REVISED CODE SECTION 718.04 AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading

No discussion.

**ORD, 2021-64** AN ORDINANCE AUTHORIZING REPAYMENT OF \$15,000.00 OF THE ADVANCE FROM THE GENERAL FUND #1000 TO THE BUCHERT PARK WALKING TRAIL FUND #4201, CONVERTING THE BALANCE TO A TRANSFER, AND DECLARING AN EMERGENCY.

- ❖ Tammy motioned to suspend the rules for Ordinance 2021-64. Marty second. All voted yes.
- ❖ Marty motioned to approve Ordinance 2021-64. Heather second. All voted yes.

#### **Department Heads and Village Engineer-**

- Police Chief Joe Urso, gave his report at the beginning of the meeting.
- Village Administrator Maryann Fabian has her report on file in the Council packet. Tammy asked if the Service Department was ready for the winter, and Maryann said that they were, and that the Service department has been working very hard.
- The report from Village Engineer Gene Arters from C.T. Consultants is on file and in the Council packet. Gene is on vacation

#### **Committees-**

Scott Weaver for Service and Planning – in the absence of Scott, Maryann gave the report. Service meeting was cancelled last month, and the Planning meeting only approved the previous month's minutes and then adjourned

Tammy Meyer for Finance – Tammy stated the reports were all in the packet

Marty Hura for Parks and Shade Tree nothing to report.

Mayor Clark for Cemetery, and Board of Zoning Appeals. Mayor Clark said that one mural was approved for The Chilling Station, and two other murals were denied. We have heard nothing from the applicant.

PCRP no report

Heather Paisley for Safety said that the meeting was cancelled.

Chuck Peterson for Fire Board stated nothing new to report.

**Any Other Business** - Tammy stated that the Rotary Club would like to have a Village Council member come to their meetings, so the Village was aware what was going on at the Rotary. Nina asked why communication is not expected to be bidirectional participation. Tammy will pay the fee, and send out the email of the schedule to see if council members can go.

#### **Adjournment**

- ❖ Chuck motioned to adjourn. Marty second. All voted yes.

Mayor Clark adjourned the meeting at 7:35 PM