

PUBLIC HEARING MINUTES
February 15, 2022 @ 6:30 PM

Public Hearing regarding Ordinance 2022-04, an Ordinance Repealing Chapter 159 of the Codified Ordinances of the Village of Mantua and Dissolving the Mantua Village Historic Landmarks Commission.

Public Hearing opened at 6:30 PM by Mayor Clark

Council members present were: Heather Paisley, Nina Schroeder, Marty Hura, Tammy Meyer, Scott Weaver Others-Mayor Linda Clark, Solicitor Michele Stuck, Fiscal Officer Teresa Criblez, Village Administrator Maryann Fabian, Chief Urso (via Zoom), Village Engineer Gene Arters (via Zoom)
Citizens-Clark Magdych, Steve Thorn, Julie Stamm, Ellie Stamm, Sue Steinberg, Edie Benner, Dawn King, Stacy Turner

Clark Magdych, chairperson, stood up and explained what the Landmark Commission is working on. Clark said that the biggest thing the Commission has been working on in the past year is a property index of potential properties that might be interested in registering. He also said that the plan was to send a letter out in May to these residents to see if there was interest. Mayor Clark said that in 2013 there was a lot of work done on this project and there were properties that were identified. There was a lot of research, but no one registered their property. Only one person tried to get their property registered but was denied. No one else has tried.

Tammy asked if her house has had additions, how was this handled? Clark said that she would just have to go thru the tedious arduous application process. That the historic condition to the outside of the home is more important than changes on the inside.

Maryann asked what the benefit to the resident was for registering their home. Clark said he thought there were tax incentives if it was a business, otherwise just prestige.

Mayor Clark reminded the audience that the National Registry of Historic Places and the Local Historic Landmarks designation are two completely separate things.

Mayor Clark read from the membership requirements in the Codified Ordinances, and said that we only meet one of the criteria for the Commission, which is have one member be a resident of Mantua Village, and that no members meet the following requirements:

All members should have to the highest extent possible a recognized knowledge of and a known interest in architectural and/or historic preservation and design together with a determination to work for the overall improvement of the quality of the Village's physical environment. At least two (2) members of the Commission shall be preservation related professional members from the fields of archaeology, architecture, architectural history, history, planning or a related discipline

Nina asked of the people that said they were interested but didn't register their properties, do we know why the people did not follow through? Clark said that the Commission did not.

Dawn asked what the benefits of dissolving the Historic Landmarks Commission. Mayor Clark said that the Commission was not serving the purpose that Council established at the time it was formed. Dawn asked if it is costing the taxpayer's money. Mayor Clark said that there is a small budget, but it is the time that people are putting in and just spinning their wheels that is the issue.

Sue asked what the budget was, and it is \$600/year to cover postage and supplies for the letters. Everyone is a volunteer on this Commission.

Clark said he would be in favor of dissolving this Commission if they send out the letters and get no interest.

Sue, with the DMRC, said that she does not live in Mantua Village, but she has a long interest in the village. She stated there is a benefit of maintaining a certified local government (CLG) to look good on grant applications to get points and score higher. She feels that even if the Commission cannot get people registered, just the existence helps with these grant applications. Sue stated that there have been many grants that the DMRC has applied for that this has helped on. When she was questioned to cite an example, she could not. She said that she remembers checking off the box for this on grants. The DMRC has not applied for a grant from Ohio Preservation. Mayor Clark said that there have been trail applications where we can check this box.

Ellie is a village resident and feels that it is her home town. She also supports keeping this Commission for scoring on grant applications.

Eddie is not a village resident, but owns property and businesses in the village. She said, as president of the DMRC, that she throws the whole support of the DMRC in keeping the Historic Landmark Commission. She said there are many benefits for having a CLG in your community. It helps in scoring of grants, and would harm in grant application approval. Mayor Clark asked Eddie, since she was one of the original individuals that signed interest in registering their properties, why had she not followed through and come to a meeting to register her properties? Eddie stated that no one followed up with her after she signed that paper in 2013. Eddie apologized for not doing it and said that life happens. Eddie asked Mayor Clark if she was going to register her home, and Mayor Clark replied that she had no intention of registering her home because this designation goes on for perpetuity.

Tammy asked Clark Magdych if the Commission could merge with the Historical Society to use their resources. Michele said that it would change the composition of the Historic Landmark Commission and that more legislation would be required to do it, and it would better be discussed at a later date.

Eddie thanked Clark and Steve for their time that was on the Commission, and that the DMRC would help finance any project they wanted. Eddie said the DMRC could donate the \$600 to support the budget of the commission. She also said that there were members of the DMRC that were willing to join the Historic Landmark Commission if they needed more bodies to keep the state happy.

Mayor Clark thanked Eddie and the DMRC for raising money for the village and all that they do. Mayor Clark said that the \$600 was not the reason to dissolve the Commission, but it is the lack of interest and the no-show in the past nine years, until today.

Marty said that most of the members of Council don't know what is going on with the Commission until there is an empty chair and we know how hard it is to find someone. There doesn't seem to be any interest in it until this evening.

Scott asked what Clark and Steve wanted since they were on the Commission. Clark said that he would like to see the letters go out and see if there was interest. Steve said they could remain in place without exerting a lot of effort, and every so often send out letters again. Scott asked if the Commission has registered with the state. Clark said that they are supposed to register every two years, but they have not since 2015. Scott asked if the Commission would stay would they be able to get up to date on registering with the state.

Heather asked how long Clark was willing to be with the Commission. He said that this year would be the factor whether he would leave or not. If they are still just spinning their wheels after the letters go out then he would want to be out of the Commission.

Eddie asked about training that the state offers. Clark already knows that there is training from Ohio Local History Alliance where there are two meetings a year where training is available. Eddie offered DMRC support to fund tuition if they came to a DMRC meeting or just emailed her. Clark said that it was just pennies on the dollar.

Linda thanked everyone for coming and concluded the public hearing at 7:12 PM.

REGULAR COUNCIL MEETING MINUTES

February 15, 2022 @ 6:30 PM

Call to Order by Mayor Clark at 7:13 PM

Pledge of Allegiance

Moment of silence for Walter Stewart, Irene Welling, Jean Martin and Mike Leferink

Council members present were: Heather Paisley, Nina Schroeder, Marty Hura, Tammy Meyer, Scott Weaver

Others-Mayor Linda Clark, Solicitor Michele Stuck, Fiscal Officer Teresa Criblez, Village Administrator

Maryann Fabian, Chief Urso (via Zoom), Village Engineer Gene Arters (via Zoom)

Citizens-Stacy Turner, Steve Thorn

Mayor Clark said that Chuck Peterson was left off of the roll call because at 1:22 PM today she received an email of his resignation from council due to schedule conflicts with his work. Mayor Clark made a recommendation to advertise making March 11th the deadline, so at the next Council meeting we could address this. Tammy requested that she put in as the primary on Fire Board until a new person is found. All council members voted aye.

Mayors Report

Mayor Clark asked Council member's to please read Chapter 121 of the codified book especially article 3, section 3 regarding meetings and remind all of Council that members have a responsibility to our residents.

Mayor Clark asked the Chief and Village Administrator to work on their employee evaluations and to get their 2023 budget to her by April 1, 2022. This way there is time to go over them and work with the fiscal officer so the first reading will be at the April Council meeting.

Tammy, Maryann and Mayor Clark met with Love Insurance to go over the village property insurance. Love Insurance is getting some additional information and we are updating our equipment and vehicle list. At this time, Mayor Clark doesn't feel that we need to get any quotes from other agencies. To do so, would probably require doing a request for proposal (RFP), and put a bigger undue burden on Teresa. Council agreed to stay with Love Insurance.

As of 11 a.m. today Mayor Clark still has not heard anything on the license fee tax. Senator Cirino's office gave themselves a dead line of Feb 15th to get back to us. Mayor Clark will continue to follow up.

Dan Tillett's request for letters of support for the Community Development Block Grant (CDBG) funding for the ADA sidewalk/patio section of the eastside Main St. is due sometime in April, and the Target of Opportunity funds application is due in July for the facade of the buildings. Dan sent us the village updated costs. Mayor Clark has emailed council and they have copies in front of them.

❖ Tammy motioned to send letters of support. Nina second. All ayes.

Mayor Clark also spoke to Dan Tillett, many of our merchants want to promote the levy in May, and would like a fact sheet on what the funds would be used for, and why it is needed. Dan is going to let Mayor Clark know when the meeting is scheduled. She would suggest that at the next safety meeting, that safety compile a list of facts and why it is needed, for the meeting with the merchants.

Maryann had advertised in the paper and sent out notices to all our contacts from last year for mowing. We received 2 quotes only one quote was what we asked for. The invalid quote wanted to be paid differently than monthly and changed how he would maintain the cemetery and bill the cemetery.

❖ Heather motioned to accept Scotland Yards Proposal. Tammy second. All ayes.

Mayor Clark is working on the cemetery trust request. So far it has the flowers, mowing, and the 5th and final payment on the \$20K that the trust is paying on the plow, the water and sewer bills and the fireproof safe that trustee has approved. Mayor Clark has one more item to see if the trust will fund and that is the faucets. Two have been replaced and other are so old that they are hard to turn off and are usually left dripping. Maryann and Collin are going to get some costs.

Buchert Park Phase IV- the concrete for the basketball court/fence and pavilion and ADA walkway. Mayor Clark still has the work authorization from CT Consultants to write the grant. She has advised the DMRC that payment is needed for CT to start the application, but it has not yet been received. So, that is in a holding pattern.

Mayor Clark and Chief Urso attended the Sheriff's presentation at Hiram. It was not a proposal as stated just a presentation. Council wants the sheriff's department to come and speak to them. Mayor Clark will try and schedule this for March 09, 2022 at 6 PM, at the next finance meeting.

A Shalersville Township Trustee approached Mayor Clark about a Joint Economic Development District (JEDD). She heard they have spoken to Streetsboro, but will contact him and verify.

Citizens

Nothing at this time.

Financial Reports

Teresa summarized the financial reports. Nina asked about the American Monument & Granite Company deposit. Maryann said that was payment for a foundation, that Portage Marble and Granite was also for a foundation. Green Funeral Home deposit was for plots and a burial.

- ❖ Scott motioned to approve the financial reports. Marty second. All ayes.

Correspondence

Mayor Clark read the first paragraph from a letter from the Portage County Board of Commissioners.

The Portage County Board of Commissioners, in collaboration with the counties of Ashtabula, Lake and Geauga, is seeking to establish a regional, 12-member governing board in accordance with the One Ohio Foundation, Region 13. This governing board would ensure the incorporated and unincorporated areas have input and equitable representation regarding decisions including representation on the board and selection of projects to be funded from the regions allocated share of the proceeds of any applicable settlements.

She said that they are looking for people for a term of one or two years. Mayor Clark asked Council to think of anyone that might be interested.

Minutes

- ❖ Scott motioned to approve Council meeting minutes from January 18, 2022. Heather second. All ayes.

Legislation:

ORD. 2022-01 AN ORDINANCE ENACTING CHAPTER 523 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA, RELATING TO CURFEWS FOR MINORS. 2nd reading. No discussion.

ORD. 2022-04 AN ORDINANCE REPEALING CHAPTER 159 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA AND DISSOLVING THE MANTUA VILLAGE HISTORIC LANDMARKS COMMISSION. 2nd reading.

- ❖ Tammy motioned to table. Scott second. All ayes.

ORD. 2022-05 A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE A LETTER OF AUTHORITY WITH VIVIANITE INC. TO ACT AS THE VILLAGE'S REPRESENTATIVE IN CONNECTION WITH THE MARKETING, SALE AND PURCHASE OF PRODUCTS AND SERVICES FROM AT&T, INC., AND DECLARING AN EMERGENCY. 1st reading.

- ❖ Scott motioned to suspend the rules. Tammy second. All ayes.
- ❖ Heather motioned to approve 2022-05. Scott second. All ayes.

ORD. 2022-06 AN ORDINANCE AMENDING CHAPTER 905 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES CONCERNING PERMITS FOR STREET EXCAVATIONS. 1st reading. Maryann stated she wanted to amend this and take back to the Service Committee.

ORD. 2022-07 AN ORDINANCE AMENDING SECTION 955.03 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES CONCERNING INDIGENT BURIALS. 1st reading. Maryann explained that this was concerning the burial costs and location of plots for indigent burials.

- ❖ Tammy motioned to suspend the rules. Heather second. All ayes.
- ❖ Scott motioned to approve 2022-07. Marty second. All ayes.

ORD. 2022-08 A RESOLUTION AMENDING RESOLUTION 2021-56 IN ORDER TO EXTEND THE TERM OF ENGAGEMENT OF DEBORAH WORDELL AS AN INDEPENDENT CONTRACTOR TO PROVIDE TRAINING FOR THE MANTUA VILLAGE FISCAL OFFICER, AND DECLARING AN EMERGENCY. 1st reading.

- ❖ Scott motioned to suspend the rules. Heather second. All ayes.
- ❖ Scott motioned to approve 2022-08. Tammy second. All ayes.

ORD. 2022-09 AN ORDINANCE AMENDING CHAPTER 135 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES RELATING TO THE POSITION OF FISCAL OFFICER, AND DECLARING AN EMERGENCY. 1st reading. No discussion.

ORD. 2022-10 AN ORDINANCE THE MAYOR OF THE VILLAGE OF MANTUA TO EXECUTE AN ECONOMIC DEVELOPMENT TRANSFER FORM RELATING TO THE APPLICATION FOR JAMES MOCNY TO TRANSFER A D-1, D-2 AND D-3 LIQUOR LICENSE TO THE VILLAGE OF MANTUA, AND DECLARING AN EMERGENCY. 1st reading. Scott asked if this license was transferrable if he were to sell the building. It is not.

- ❖ Tammy motioned to suspend the rules. Scott second. All ayes.
- ❖ Scott motioned to approve 2022-10. Tammy second. All ayes.

ORD. 2022-11 A RESOLUTION AUTHORIZING THE HIRING OF JOANNE CLAPP AS AN INDEPENDENT CONTRACTOR TO PROVIDE TRAINING FOR THE MANTUA VILLAGE FISCAL OFFICER, AND DECLARING AN EMERGENCY. 1st reading.

- ❖ Scott motioned to suspend the rules. Tammy second. All ayes.
- ❖ Heather motioned to approve 2022-11. Scott second. All ayes.

Department Heads and Village Engineer

Police Chief Joe Urso

Chief said that the safety committee met on 2.2.2022. They accepted the minutes from the previous meeting, went over the appropriations status, vendors and the SRO report. They talked about employee status update, parking issues and citations and sending out letters. There was a discussion about the curfew ordinance, and the AT & T (Ord. 2022-05). The next meeting is scheduled for 3.2.2022. Chief Urso received a thank you letter from the Band Boosters for the Scarlett Guard send off when they went to state. There was a donation of \$100 to the K-9 fund.

- ❖ Scott motioned to accept the K-9 donation. Tammy second. All ayes.

Chief Urso said that there is something new in the state of Ohio, where they are requiring 24 hours of continuing training. Some of the officers have already started this, and it is something they can do while they

are working. The village will be getting reimbursed for some of this training. Next month Chief Urso should have a better understanding and a number of the reimbursement.

Mayor Clark said that she read in the paper that other communities were looking into body cameras with a grant, and she asked Chief Urso if this was something that his department could do. Chief Urso said that they were already looking into it.

Village Administrator Maryann Fabian

This report is turned in and on file. Maryann talked about the two large snow storms that occurred over the past two weeks. The service department has put in 340 labor hours plowing and removing snow. John Clark, a citizen, volunteered 4 hours of his time to plow the streets. One of our service department employees was on vacation at the time, and a part-time employee was called out for Army Reserves at the last minute.

Village Engineer Gene Arters from C.T. Consultants

This report is turned in and on file. Gene said that Buchert Park Phase II was submitted today around 3 o'clock for disbursement. Buchert Park Phase III, Gene saw the plans today and CT Consultants is putting together the bid packet. He is hoping that CT can get it together so we can bid it out next week. Mayor Clark brought up that Buchert Park Phase IV in Gene's report it states that "it also appears to be for a restroom, and not the current project request". She wanted to make sure Gene was aware that the DMRC wrote that grant application, thinking they were saving the village time and money. But according to Brian Rogers, from CT Consultants, the application has changed this year, so we will have to go through CT Consultants. Also, the DMRC was not aware of all the additional letters that must accompany the application, when it is in the floodway/floodplain. The new application is not available yet.

Committees

Scott Weaver for Service and Planning

Scott said that Planning was cancelled, and at Service we met with the Cemetery Board, to talk about pricing. Nina said that they will have new rates and pricing models set by Friday, and they will be Planning a date and time of the next Cemetery Board meeting and will invite the village administrator. Scott said that we discussed mowing also, and the building quotes for the evaluation of the Service Garage.

Tammy Meyer for Finance

Tammy said that they went over the financial reports from Teresa, and they also discussed one other item that Nina will bring up at the end of the meeting.

Marty Hura for Parks and Shade Tree

Marty said they had a Parks meeting last month that went very well. And there will be Parks meeting and a Shade Tree meeting tomorrow. At Shade tree they will start planning the Arbor Day project with the third graders. Maryann interjected that the village did qualify for the Tree City award again this year. Mayor Clark said that she has pretty much everything lined up for Arbor Day. She has the trees ordered, and a list of the kids. The school is still not doing this in person, so this will have to be delivered to the school.

Mayor Clark for Cemetery, and Board of Zoning Appeals

Mayor Clark said that nothing is going on in BZA. Cemetery is working on the fees for the cemetery, and Mayor Clark is working on the list for the trust request.

Tammy Meyer for PCRCP

Tammy said that she attended the meeting. In May they will be offering a work shop for anyone that wants to learn what the Portage County Regional Planning does. Tammy brought up that Ravenna is doing a medical marijuana dispensary legislation, and Rootstown has also started on that.

Heather Paisley for Safety

Heather said that Chief covered everything.

Tammy Meyer for Fire Board

Tammy said that they are in the process of hiring a new full-time person, and testing will have to redone in May, it is only good for two years.

Any Other Business

Nina brought up that she would like to see a template for the minutes for all the meeting minutes. There was a discussion about this and who would be looking into this template. Tammy mentioned that she would like to see all department and committee heads turn in a written report. She feels it would make Teresa's job easier when doing the minutes.

Executive Session if needed

None needed.

Adjournment

Scott motioned to adjourn. Heather second. Mayor Clark adjourned the meeting at 8:42 PM.