

VILLAGE OF MANTUA
REGULAR COUNCIL MEETING MINUTES
November 21, 2023

Call to Order at 6:30 PM by Mayor Clark

Pledge of Allegiance

Roll Call: Steve Thorn, Kevin Maloney, Nina Schroeder, Marty Hura, Tammy Meyer, Chuck Peterson

Others present: Mayor Linda Clark, Solicitor Michele Stuck, Fiscal Officer Maryann Fabian, Police Chief Joe Urso, Village Administrator Ryan Klemm, Andrea Selvaggio, Freddy Selvaggio, Miranda Brothers, Phil Rath, Nancy Whaley, Sam Paratore, Brian Perkins, Corey Turnbull, State Representative Gail Pavliga

Mayor's Report

Mayor Clark requested approval for the Special Event Form for the 2024 Headwaters Adventure Race.

- ❖ Steve made a motion to approve. Kevin second. All ayes.

Mayor Clark explained that Curtis Baker from AMATS is willing to work with the village on getting the crosswalk flashing lights across SR44. The possible funding would be 90/10.

Mayor Clark requested two council members volunteer to help open and fill out paperwork for the RFQ's for qualified engineering consulting firms to provide professional engineering services, including detailed design services, bidding phase assistance, grant administration and construction management services, related to the West Franklin Roadway and Drainage Phase II and East Prospect Roadway and Drainage Phase I projects. Marty Hura and Steve Thorn volunteered to come in Monday, December 4th at 1 o'clock.

Citizens

Phil Rath, the DMRC representative, asked if there was anything the village needed from the DMRC. Mayor Clark said that the DMRC was applying for funding from the Capital Budget, and she needed a motion to write a letter of support.

- ❖ Tammy made a motion for the mayor to write a letter of support for DMRC's Buchert Park improvement project. Kevin second. All ayes.

State Representative, Gail Pavliga stated she will support full funding of the Capital Project development project from the DMRC. She also presented a commendation to the Potato Festival for 50 years. Freddy and Andrea Selvaggio, Brian Perkins and Mayor Clark accepted this commendation.

Financial Reports

Maryann went over the Financial Reports and passed out an amended Bills of Resolution. She also wanted to clarify at the council meeting in October Chief Urso requested the council accept a donation of \$40 for pumpkins for the Halloween Bash from John Clark. Chief Urso should have stated that it was a donation of pumpkins worth \$40. Also, the amended bills of resolution have to be revised, with the Anthem and Guardian payments, as well as equations in the last column of the service department portion. Maryann will amend these and email the bills of resolution to council and department heads after the meeting.

- ❖ Steve made a motion to approve the financial reports and the bills of resolution as amended. Tammy second. All ayes.

Correspondence

Mayor Clark received a letter from the Portage County Landbank concerning vacant or blighted property that could be submitted for demolition. The deadline is 1.12.2024 for submission.

Mayor Clark requested approval of a Charles Harris Footnotes contract. This contract could be for 2023 at \$825, or three years, 2023 at \$825, 2024 at \$875, and 2025 at \$925.

- ❖ Steve made a motion to approve the one-year contract from Charles Harris. Tammy second. Steve – aye, Kevin – aye, Nina – aye, Marty – nay, Tammy – aye, Chuck – nay.

Maryann explained the health insurance renewal, and the increase would be 7%.

- ❖ Tammy made a motion to approve the health insurance renewal. Chuck second. All ayes.

Approval of Minutes

10.17.2023 Public Hearing and Regular Council meeting strike “AGENDA” and replace with “MINUTES”.

- ❖ Tammy made a motion to approve as amended. Steve second. All ayes.

10.24.2023 Capital Planning Workshop Minutes.

- ❖ Chuck made a motion to approve. Marty second. All ayes.

11.14.2023 Special Council Meeting and Workshop minutes. Amend chart under the Police Department, Chief – Full Time, New Min to \$25.00.

- ❖ Kevin made a motion to approve as amended. Chuck second. All ayes.

Legislation:

RES 2023-45 A RESOLUTION AUTHORIZING PEARSON SURVEYING, LLC TO CONDUCT A SURVEY OF THE EASTERN PORTION OF MATS ROAD, AND DECLARING AN EMERGENCY. 2nd reading. Mayor Clark requested to table this resolution on the second reading until we hear from the Prosecutors Office on who owns this property.

- ❖ Tammy made the motion to table. Marty second. All ayes.

ORD 2023-47 AN ORDINANCE AMENDING VARIOUS SECTIONS OF THE VILLAGE OF MANTUA EMPLOYEE HANDBOOK RELATING TO EMPLOYEE COMPENSATION. 2nd reading.

- ❖ Tammy made a motion to table on the 2nd reading and for the ordinance to go back for discussion at the Finance Committee meeting. Steve second. All ayes.

ORD 2023-54 AN ORDINANCE AMENDING THE ZONING MAP OF THE VILLAGE OF MANTUA, PORTAGE COUNTY, OHIO. 1st reading. Ryan suggested a third public hearing since people might be unavailable in December. Michele suggested that we Table this ordinance until December, have a public hearing in December, January and February.

- ❖ Tammy made the motion. Nina second. All ayes.

ORD 2023-55 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2023 APPROPRIATIONS AND DECLARING AN EMERGENCY. 1st reading. Amend this ordinance to take out the blank line, and have the finance committee meet on where they want the other \$12,000 to come out of for the voice recorder for village hall.

- ❖ Tammy made a motion to amend. Kevin second. All ayes.
- ❖ Tammy made a motion to suspend the rules. Kevin second. All ayes.
- ❖ Kevin made a motion to approve as amended. Marty second. All ayes.

ORD 2023-56 AN ORDINANCE AMENDING VARIOUS SECTIONS OF CHAPTER 173 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING MUNICIPAL INCOME TAX, AND DECLARING AN EMERGENCY. 1st reading. Michele said that the state amended the municipal tax rules and we need to make these Amendments to remain consistent with state law.

- ❖ Tammy made a motion to suspend the rules. Chuck second. All ayes.
- ❖ Steve made a motion to approve. Chuck second. All ayes.

ORD 2023-57 AN ORDINANCE ESTABLISHING PAY SCALES AND POSITIONS OF FULL AND PART TIME EMPLOYEES OF THE VILLAGE OF MANTUA, REPEALING PRIOR INCONSISTENT ORDINANCES, AND DECLARING AN EMERGENCY. 1st reading.

- ❖ Nina made a motion to send ordinance back to the Safety Committee. Tammy second. Steve – aye. Kevin – aye, Nina – aye, Marty – nay, Tammy – aye, Chuck – nay.

ORD 2023-58 AN ORDINANCE ESTABLISHING MEETING DATES AND TIMES FOR VILLAGE COUNCIL AND THE VARIOUS COMMITTEES AND COMMISSIONS OF THE VILLAGE OF MANTUA, AND DECLARING AN EMERGENCY. Finance Committee did not make a motion at their committee meeting to send this to council so there will be no reading tonight.

Department Heads

Police Chief Joe Urso gave his report and requested for council to approve two donations for Fill-a-cruiser; \$50 from Tim Benner and \$100 from Tammy Meyer.

- ❖ Nina made a motion to accept. Chuck second. All ayes.

He also said the new patrol car should be in by the end of the year.

Chief requested a motion to approve the purchase of 4 new rifles and trading in the old rifles at a cost of \$3,550.

- ❖ Tammy made the motion. Chuck second. All ayes.

Village Administrator Ryan Klemm gave his report.

The following chair people summarized the following committees:

Steve Thorn for Finance

Tammy Meyer for Service (no meeting), Planning, PCRCP (turned in minutes), and Fire Board

Nina Schroeder for Parks and Shade Tree

Mayor Clark for Cemetery, and Board of Zoning Appeals

Steve Thorn for Safety

(Please refer to individual committee meeting minutes for more information)

Any Other Business

- ❖ Tammy made a motion to move the 2024 Appropriations to council in December. Kevin second. All ayes.

Michele said that per the Council rules, each committee is to plan on when they will meet. The 2024 calendar was sent back to each committee to be discussed.

Tammy passed out the flyer from the Mantua Chamber of Commerce that had all the events that are happening in the village.

Chief Joe Urso said that security has been requested for Merry in the Village.

Adjournment

- ❖ Tammy made a motion to adjourn at 7:54 PM. Kevin second. All ayes.

Please note: All meetings are recorded. Recordings made available upon public records request.