

Finance Committee Meeting July 12, 2023

Call to order at 6 PM by Steve Thorn

Pledge of Allegiance

Roll Call: Steve Thorn, Nina Schroeder, Kevin Maloney

Others present: Mayor Linda Clark, Fiscal Officer Maryann Fabian, Tammy Meyer, Mark Fabian

Accept minutes from 6.14.2023 Finance Meeting

- ❖ Kevin made a motion to accept the 6.14.2023 finance meeting minutes. Steve second. All ayes.

Financial Reports

Maryann went over the financial reports, and answered questions from Nina and Tammy.

- ❖ Nina made a motion to move the financial reports to council. Kevin second. All ayes.

Review of Finance Legislation

Res 2023-30 A RESOLUTION RESCINDING RESOLUTION 2023-28 AND RATIFYING THE PURCHASE OF TWO KAWASAKI MULE UTILITY VEHICLES USING MONIES FROM THE GENERAL FUND.

Maryann explained that the vendor that was selling the Kawasaki Mule Utility Vehicles would not sign the ARPA paperwork, therefore, the village has to take the money to pay for this out of other funds. The ARPA money can be used for other items that may come out of those funds. The finance committee also wants the title changed to reflect that the money is also coming out of the Street Construction, Maintenance, and Repair Fund.

Ord 2023-31 AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2023 APPROPRIATIONS AND DECLARING AN EMERGENCY.

Maryann requested that this increase be raised to \$1000 to cover the costs of what the Service Department is using for the KIA. The finance committee agreed to have the increase to \$1000.

- ❖ Steve made a motion to move both 2023-30 and 2023-31 to council with the changes that were discussed. Nina second. All ayes.

Discussions

Steve brought up the request that Ryan made about the uniform allowance for the service department. Ryan would like the uniform allowance to be lowered from \$600/year for a full-time service employee to a boot allowance of \$150/year for a full-time employee. This would make money available for the service department to rent uniforms that get washed every week. Tammy came with a rough draft of what she wanted the change to be in the employee handbook, and the rest of the committee reviewed this and came up with what they wanted the change to read. It was decided for Maryann to send to Michele to see if she could get the legislation written before the next council meeting. Steve requested a motion to move the amended handbook legislation to council.

- ❖ Kevin made the motion. Nina second. All ayes.

Steve wanted to know if Maryann had the training done for investments. Maryann said that she would get it done, and she had suggested the Star program that is available. She would bring information to the next meeting.

Mayor Clark said that Ryan had asked for another full-time employee, and that there was no money in this year's budget for this. Tammy replied that she thought to simplify the budget, and that is how to find money. Maryann explained that her idea to simplify the service budget would be to take all the sub funds in the general fund for the service department into one sub fund, instead of four. This would be the wages, benefits and operating expenses. This would give the village administrator a more affective way to use his people and less time managing all the different funds. Tammy had made a spreadsheet as a tool to look for money. She condensed it down to see what we are spending. She passed these out. It was decided this was a good tool, but would not be used when we work on appropriations. The finance committee decided that they wanted to wait to hire a new full-time employee for the service department until the road levy passes.

Tammy questioned why the employees were not paid for Juneteenth, even though the legislation did not pass from council until June 20th. She felt it was in the Ordinances that it should have been paid. Maryann was to question Michele about this.

Adjournment

- ❖ Kevin made a motion to adjourn the meeting at 7:20 PM. Nina second. All ayes.