

VILLAGE OF MANTUA  
PUBLIC HEARING AND REGULAR COUNCIL MEETING  
April 16, 2024

**PUBLIC HEARING ON ORDINANCE 2024-02, AN ORDINANCE AMENDING SECTION 460.10 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA IN ORDER TO ELIMINATE CERTAIN INVASIVE SPECIES OF PLANTS FROM THE RECOMMENDED PLANT LISTS.**

The Public Hearing opened at 6:00 pm by Mayor Tammy Meyer.  
Pledge of Allegiance – moment of silence for Karen Stinger  
There was no public input..  
Public Hearing adjourned at 6:02 pm.

Regular Council meeting called to order at 6:02 pm.

Roll Call: Jaime Nosse, Chuck Peterson, Kevin Maloney, Nina Schroeder, Steve Thorn, Marty Hura  
Others Present: Mayor Tammy Meyer, Solicitor Michele Stuck, Fiscal Officer Maryann Fabian, Police Chief Joe Urso, Village Administrator Ryan Klemm, Portage County Regional Planning Representative Nick DeHaven  
Citizens: Miranda Brothers, Andrea Selvaggio, Cory Turnbull

The meeting started out with a short presentation from Nick DeHaven the representative from Portage County Regional Planning. The presentation was on Fair Housing.

**Mayor's report**

Tammy read her mayor's report and summarized the Village of Mantua Master Plan 2024-2034. Both reports are turned in and on file.

Tammy requested a motion to approve the special event Chili Bowl 5K walk/run March 22<sup>nd</sup> retroactively. There was no council meeting in March, therefore it had to be done retroactively.

- ❖ Nina made a motion to approve. Steve second. All ayes.

Tammy requested a motion to approve the special event Crestwood Youth Softball and Baseball leagues April 1<sup>st</sup> through October 15<sup>th</sup>.

- ❖ Nina made a motion to approve. Marty second. All ayes.

Tammy requested a motion to approve the following special events, pending all necessary paperwork:

- Art on the Hill, July 13<sup>th</sup>
- Soapbox Derby June 11<sup>th</sup> -16<sup>th</sup> with the race on the 15<sup>th</sup>.
- Mantua Potato Festival September 6<sup>th</sup> -8<sup>th</sup>
- ❖ Kevin made a motion to approve. Nina second. All ayes.

Tammy requested approval of the following flower donations for the hanging baskets the village provides

- DMRC \$500.00
- Mantua Garden Club \$200.00
- Mantua-Shalersville Area Chamber of Commerce \$250.00.
- ❖ Steve made a motion to approve. Kevin second. All ayes.

Tammy requested approval to send the letter to the Delia-Thompson Trust for fund for 2024. The total amount requested is \$27,024.90.

- ❖ Nina made the motion to approve. Kevin second. All ayes.

Tammy requested a motion to move ahead on presenting a MOU with the Delia-Thompson Trust that outlines future base requests made to the trust.

❖ Nina made the motion to approve. Steve second. All ayes.

Tammy requested to pay Hugh Holly, the engineer for Buchert Park Phase V (Pickleball courts, fencing and sidewalk to pavilion 2), \$5,280.00

❖ Nina made the motion to approve. Kevin second. All ayes.

## **Financial Reports**

Maryann requested a motion to write the DMRC a check for \$31,919.12 for reimbursement for Buchert Park Phase IV.

❖ Steve made the motion to approve. Nina second. All ayes.

Maryann went over the financial reports. She requested a motion to approve February and March financial reports.

❖ Kevin made the motion to approve. Nina second. All ayes.

## **Correspondence**

Tammy received an invite to speak at the Crestwood High School Student Leadership Event at Camp Carl on 4.25.2024.

Direct Energy contract for Mantua Village will expire at the end of April. The cost is going from 3.45 kw to 6.73 kw. The contract was signed 10.27.2024.

## **Approval of previous Minutes**

Tammy requested to take the extra “n” out of Ryan’s name in the 2.20.2024 council minutes.

❖ Steve made the motion to approve as amended. Nina second. All ayes.

For the 3.13.2024 council minutes, Nina requested to add the date of July 10<sup>th</sup> to the Budget 2025 Workshop Minutes for a scheduled workshop date. Tammy requested the word “would” be changed to “shall”.

❖ Nina made a motion to approve as amended. Chuck second. All ayes.

## **Committees**

Jaime Nosse reported for the DMRC.

Steve Thorn reported for Service, Planning, and Fire Board.

Nina Schroeder reported Parks, Shade Tree, and Cemetery. She requested a motion to accept the donation given to Shade Tree for the Arbor Day program from the following companies:

- \$30 from Middlefield Bank
- \$25 and \$20 from the Chilling Station
- \$10 from Crooked River
- \$10 from Next Door General Store
- \$10 from Italiano’s
- \$10 from Top Tier Pastry
- \$10 from Mantua Station Drug Store along with the poster board

- Portage County Soil and Water Conservation District donated (100) River Birch Seedlings at \$0.78 each, (100) information sheets at \$0.60 each, 1.5 hours to wrap the trees, (100) bags at \$4.00. Total donation \$172.00

❖ Kevin made the motion to accept the donations. Nina second. All ayes.

Kevin Maloney reported for Finance, Safety, and Landmarks Commission.

Mayor Tammy Meyer reported for BZA, PCRB, and Record Retention.

Maryann Fabian reported for Treasury Board.

## **Department Heads**

Police Chief Joe Urso reported on his department. He requested a motion to accept an \$80 donation from an anonymous donor for police operating.

❖ Kevin made the motion. Steve second. All ayes.

Nina requested that Chief Urso add to his report the crime rates and pedestrian safety in the village in his report.

Village Administrator Ryan Klemm reported on his department. He requested a motion to accept the Serve Ohio Grant striking out Section 6 from the terms and conditions.

❖ Kevin made the motion. Chuck second. All ayes.

## **Citizens**

Andrea Selvaggio discussed the progress of the Potato Festival and all of the upgrades that will be happening at the festival this year.

Cory Turnbull said that the police department is doing a good job but wanted clarification of who would be covering the 5-6 shifts. Chief Urso said should be filled soon. Chief Urso explained it would be filled by the officer that is on administrative leave.

## **Legislation:**

### **3<sup>rd</sup> Reading**

**ORD 2024-02** AN ORDINANCE AMENDING SECTION 460.10 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA IN ORDER TO ELIMINATE CERTAIN INVASIVE SPECIES OF PLANTS FROM THE RECOMMENDED PLANT LISTS. 3<sup>rd</sup> reading.

❖ Nina made a motion to approve. Kevin second. All ayes.

**ORD 2024-03** AN ORDINANCE AMENDING ORDINANCE 2005-29 REGARDING THE COMMUNITY REINVESTMENT AREA HOUSING OFFICER. 3<sup>rd</sup> reading.

❖ Nina made a motion to approve. Steve second. All ayes.

### **2<sup>nd</sup> Reading**

**RES 2024-06** A RESOLUTION RENEWING THE AUTHORITY OF THE MAYOR TO CONSULT WITH NORTH SHORE ENERGY AND ENTER INTO AGREEMENTS FOR THE SUPPLY OF NATURAL GAS AND GENERATED ELECTRICITY TO THE VILLAGE OF MANTUA MUNICIPAL FACILITIES. 2<sup>nd</sup> reading.

❖ Steve made a motion to suspend the rules. Nina second. All ayes.

❖ Steve made a motion to approve. Nina second. All ayes.

**ORD 2024-14** AN ORDINANCE ESTABLISHING A SOCIAL MEDIA POLICY FOR THE VILLAGE OF MANTUA AND DECLARING AN EMERGENCY. 2<sup>nd</sup> reading. No discussion.

### **1<sup>st</sup> Reading**

**ORD 2024-17** AN ORDINANCE AUTHORIZING CERTAIN ADJUSTMENTS TO THE 2024 VILLAGE OF MANTUA APPROPRIATIONS AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading. Maryann explained this legislation.

❖ Kevin made a motion to suspend the rules. Steve second. All ayes.

❖ Steve made a motion to approve. Kevin second. All ayes.

Maryann requested a motion to be able to write a check for \$32,500.00 for the new police vehicle.

❖ Chuck made the motion. Kevin second. All ayes.

**ORD 2024-18** AN ORDINANCE AMENDING SECTION 955.02 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO CEMETERY FEES. 1<sup>st</sup> reading. No discussion.

**ORD 2024-19** AN ORDINANCE AMENDING CHAPTER 155 OF THE CODIFIED ORDINANCES OF THE VILLAGE OF MANTUA REGARDING THE RECORDS COMMISSION. 1<sup>st</sup> reading. No discussion.

**ORD 2024-20** AN ORDINANCE ENACTING CHAPTER 490 OF THE ZONING ORDINANCES OF THE VILLAGE OF MANTUA RELATING TO SHORT-TERM RESIDENTIAL RENTALS. 1<sup>st</sup> reading. No discussion.

**ORD 2024-21** A RESOLUTION AUTHORIZING PARTICIPATION IN THE OHIO DEPARTMENT OF TRANSPORTATION COOPERATIVE PURCHASING PROGRAM FOR THE PURPOSE OF CONDUCTING CHIP AND SEAL IMPROVEMENTS TO VARIOUS STREETS WITHIN THE VILLAGE, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading.

❖ Kevin made a motion to suspend the rules. Nina second. All ayes.

❖ Steve made a motion to approve. Nina second. All ayes.

Michele told Ryan that the letter he needs to send to the state is attached at the end of the legislation.

**ORD 2024-22** AN ORDINANCE AUTHORIZING PERIODIC USE OF THE BUCHERT PARK LODGE BY THE MANTUA SENIOR ACTIVITY GROUP FREE OF CHARGE AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading.

❖ Steve made a motion to suspend the rules. Jaime second. All ayes.

❖ Kevin made a motion to approve. Nina second. All ayes.

**ORD 2024-23** A RESOLUTION AMENDING RESOLUTION 2023-12, WHICH AUTHORIZES THE PURCHASE OF A 2023 CHEVROLET TAHOE SUV POLICE VEHICLE AND THE PARTIAL FINANCING OF THE PURCHASE, AND DECLARING AN EMERGENCY. 1<sup>st</sup> reading.

❖ Kevin made a motion to suspend the rules. Jaime second. All ayes.

❖ Steve made a motion to approve. Kevin second. All ayes.

### **Any Other Business**

Chief Urso explained the closures on Canada Road with all the rain the village has had recently. We will be using “High Water” signs when the road has some water but is still passable, instead of completely closing the road.

### **Executive Session**

Tammy requested a motion to go into executive session for Personnel Employment and compensation of two public employees and the purchase of property at 7:04 pm. Tammy invited Michele and Ryan in the executive session.

- ❖ Kevin made the motion. Nina second. Roll call vote: Marty – aye, Steve – aye, Chuck – aye, Jaime – aye, Kevin – aye, Nina – aye.
- ❖ Kevin made the motion to come out of executive session at 7:24 pm. Nina second. Roll call vote: Marty – aye, Steve – aye, Chuck – aye, Jaime – aye, Kevin – aye, Nina – aye.

Tammy requested a motion to have the mayor and solicitor conduct negotiations with William Mason for solicitor position starting July 1, 2024.

- ❖ Nina made the motion. Steve second. All ayes.

Tammy requested a motion to approve a raise for Ryan to increase his pay to \$31.28 per hour to make this retroactive to April 1, 2024.

- ❖ Kevin made the motion. Steve second. All ayes.

Steve made the following committee appointments.

- Remove Chuck Peterson from the Safety and Finance Committees and replace with Jaime Nosse.
- Nina Schroeder, Kevin Maloney, and Chuck Peterson to the new Processes Committee.
- ❖ Chuck made a motion to approve the appointments. Nina second. All ayes.

It was agreed that the Processes Committee would meet in the 1<sup>st</sup> Monday of the month at 6 pm. starting May 6, 2024.

### **Adjournment**

- ❖ Nina made the motion to adjourn at 7:29 pm. Steve second. All ayes.