

SERVICE COMMITTEE
May 7, 2024

Steve Thorn called the meeting to order at 6:15 p.m.

Roll Call: Chuck Peterson, Nina Schroeder (clerk), Steve Thorn (chair)

Others Present: Mayor Tammy Meyer, Administrator Ryan Klemm, Don Buchert, Cookie Vanek

❖ April 2 minutes were read; Chuck moved to approve; Nina seconded; all voted in favor.

New Business:

- Discussions:
 - Reviewing the progress and obstacles of the Franklin St. project:
 - Striking a water line mismarked by the utility company in the wrong location (should have been on the north side of the street but was found on the south) and of the wrong size (should have been 8” but was 12”)
 - Discovering substrate problems once asphalt was pulled up
 - Redrawing elevation renderings
 - Using geo-mapping for repairs
 - Striking a water line on Oak St. and discovering additional drainage issues
 - Involving the county to conduct geo-surveys on exposed lines and to verify locations ahead of the future expansion project
 - Mapping new water lines
 - Informing CESO for their design of Franklin St. Phase II; awaiting preliminary plans for review at the May council meeting
 - Aiming to complete work on impacted curbs/sidewalks in coming weeks
 - Understanding the Ohio Public Works Commission (OPWC) submission, bidding, and awarding processes and timelines
 - Conducting stormwater sewer mapping in 2026 per the master plan
 - Portage County Sewer & Water selecting a contractor on May 22 for the water line project and preparing for a late summer/fall start, and trying to ensure the project does not impact the Soap Box Derby event in 2025

Steve moved to adjourn the meeting at 6:35 p.m.; Nina seconded; all voted in favor.