

PROCESSES COMMITTEE

June 3, 2024 @ 6:00 PM

Jaime Nosse called the meeting to order.

Roll Call: Kevin Maloney, Jaime Nosse, Nina Schroeder

Others Present: Council President Steve Thorn

- ❖ May 6 minutes were read; Jaime moved to approve; Kevin seconded; all voted in favor.

New Business:

- Action Items:
 - Draft a blurb about decorum to share at the start of future meetings. (*Jaime*)
 - To amend ORD 2024-14, draft criteria for the eligibility, submission, and review process for vetting publications to the village websites and event calendar. (*Steve*)
 - Draft language for personal social media use expectations of village representatives. (*Kevin*)
 - Review research and prepare for wage/staffing discussions at the July meeting. (*all*)
 - Prepare Robert's Rules research and minutes/agenda guidelines for the July meeting. (*Nina*)
- Recommendations:
 - In response to overly personal and abusive criticisms lodged by audience members at the May safety committee meeting as well as in recent years at various council meetings; to require professional, respectful, and polite audience participation without violating freedom of expression; to diplomatically address sensitive topics and general business; and to set expectations for focused and objective-driven comments from the audience, rules of civility and decorum of the audience must be established.
 - ❖ Nina moved to send before the finance committee the consideration of proposed language for rules of civility and decorum for audience participation at all council and committee meetings; Jaime seconded; all voted in favor.
 - Considering spans between some committee meetings and the watermark and website headings that distinguish draft minutes from those formally approved, the committee recommends publishing draft minutes to the website in a timely fashion.
 - ❖ Nina moved to recommend to council a procedure for publishing draft minutes to the website; Kevin seconded; all voted in favor.

Jaime moved to adjourn at 7:49 p.m.; Nina seconded; all voted in favor.