

**Service Committee
Minutes
June 02, 2020**

Call to Order @ 6:00

Roll Call – Scott Weaver, Paula Tubalkain, Matt Rosolowski,

Others – Marty Hura, Mayor Clark, John Trew Village Administrator, Michele Stuck solicitor, Maryann Fabian, Administrative Assistant

Approval of the Minutes Paula to wants the LIM (Low to Moderate Income)

Motion to approve revised minutes Paula makes to approve minutes as amended, Scott second. All yeas.

Citizens – No citizens

Village Administrator's Report – Working on list given to Service Department, working on merger with county, and working with getting the new water meters going.

Review of Legislation None

New Business

Cemetery Trust and Endowment see attached

Mayor Clark stated when Dave A. and Cookie were planting at the cemetery on the Thursday before Memorial Day a family member of Bina Coit inquired about the family cemetery trust because they wondered if the trust had run out of money as the flower beds were getting smaller and their key to the mausoleum wouldn't work Scott asked if a service worker could check the key to the mausoleum. Any family member that had someone in the mausoleum, has a key.

. This caused the mayor to look into the Coit Trust. This trust was dissolved in 3/2009 and had a balance of \$4,828.97. Mayor Clark posed a few options – Do we leave this go and tell the family we do not know where the money went, or put money into a Certificate of Deposit so we can buy flowers for Mr. & Mrs. Coit as the will requested with the interest?

There was also a Thompson Trust that was given to the Cemetery. There is also \$13,000 in the endowment fund (generates \$260/year for flowers for that section.) But that money goes into the cemetery fund. (The Thompson Trust pays for all the flowers, mowing and reviews any request for other projects). Should we take the \$260.00 interest yearly from the Certificate of Deposit endowment to plant the 20 urns from the Hilltop Ladies cemetery assoc. (that is the Endowment)

The Thompson Trust also pays for the Cemetery mowing, and there is an overage on that account. Do we want to reconcile that account every year? Do we want to talk to the trustee and ask what they want us to do with the money?

Mayor Clark requested a report of how much the Thompson trust paid us for mowing for the last four years and how much we were actually billed for mowing, from the Clerk-Treasurer. The last few years we have not had as many mows because of the weather. Now we have an excess of \$4000 last year. Scott Weaver is at a loss for everything Mayor is talking about. The only thing he knew about is Thompson's. He doesn't know what to do. Mayor said that we need to make a decision about what we need to do. Scott asked Paula if they have any decisions about the cemetery fund in the Finance Committee. She said she is no longer on the finance committee, Matt is.

We need to do a Reconciliation of this at the end of each year and send a letter to the trust "you gave us this amount of dollars of mowing, what would you want us to do with the excess. Scott agrees that we need to tell them we have left over funds. We can apply them to next year or refund them. The Village should not build up overages of \$6935.13 Costs went up because of trimming more in 2018. Paula agreed with Scott. Matt also agrees. Paula states that we provide the information about the billing we had been charging for 30 mows because of the weather maybe we should be reducing to 25 mows a year. If we end up with more mows does it come out of the general fund? Mayor said the Thompson trust is for just the Thompson family. The trustee has agreed pay for the mowing and flowers for the Thompson family members (The Mayor said she had always ASSUMED that the 20 urns were family members and the other 10/11 graced the mausoleum and the veteran's circle) and has paid for other project request from the village. But, the Thomason Trust is not for the day to day maintenance of the Cemetery.

Paula states - We are looking for \$11,000 for the Coit \$4,800 and the \$7000 for the Thompson. We still have almost \$7K. It's the \$4800 plus, where will that come from. Scott asked if Mayor sent the information on to Dave Sluka – give him fair warning. Matt can take the Service Committee decision to finance about the \$4800 has to be found some place.

Matt R said a resident wanted to raise awareness of unkept state of the cemetery. Grass High, sink holes for graves where the, marker tilted, ruts. Who is responsible for care of the cemetery? John spoke up and said that it's the Village Administrator and the Service guys that are responsible for maintaining the grounds, except for mowing and weed whacking. Family members need to maintain the plantings around the monument head. It is too wet to do anything at this time. The one headstone that is tilted, ¾ of it is back on the footer. The Village mows on Memorial Day and weed-whips. Mayor asked Matt to please get more detailed information when a resident inquires so we know where to fix.

Orchard Street widening bid packets due by June 11, 2020 noon

Still advertising for Operator of Record Class 1 water Class 2 wastewater and a maintenance worker. John received one resume, and it is not acceptable.

Old Business

Asset Management CT Consultants to handle-they got a lot of the information they need from the county's draft report – John said the Environmental Protection Agency wants let it go until the election in November. Now she wants us to check boxes on the asset management. The status and paperwork have already been done. We are okay still but after November we will be forced to do something one way or another. If the county takes the water/sewer plant is a much different story than if we still own it.

Anything else that may properly come before this committee

Paula has a question about when they were repairing the sewer lines in Compass Packaging, the water flooded the business. Has Compass Packaging made inquiries to the Village about this? John stated that Compass Packaging has not, and the company's insurance would be where Compass Packaging should first inquire, and should take care of it. If the company does come to the Village, we would look to Workman's Insurance.

Another question from Paula – The Village is taking Jeff and Karen to court, and she wants to know if this is the same as with Mocny. John stated that he has talked to Jeff and Karen at the time that they were told specifically on many occasions that what they were doing was not correct. Both of the cases have been settled out of court. Karen is going to put the meters in, and Jeff has agreed to pay the separate charges. Mocny has been paying the separate charges. He does have one meter, with 7 units. Paula asked if this is the same type agreement with Mocny as with and Jeff. John stated, yes, they are both the same. It was presented to Karen and she decided to put all three meters back in.

Paula has another issue – When Planning went thru the house reviews, they needed many copies of the floor plans. Dave was recipient of her anger. We do need to sit down and look at the requirements on single family home builds, to see if these requirements should be revised. She wants to rethink the ordinances. Should we be modifying it? Scott said that we have been trying to go through some of the book, and agrees changes are needed, Paula just happened upon one that has not been changed yet.

Adjournment @ 7 PM motioned by Matt, second by Paula all yeas.