

Service Committee Minutes October 6, 2020

Call to Order @ 6:00 PM by Scott Weaver

Roll Call

Scott Weaver, Matt Rosolowski, Paula Tubalkain, Mayor Clark, John Trew, Village Administrator, Maryann Fabian, Administrative Assistant, Michele Stuck, solicitor.

Meeting is being recorded and copies will be available at the Village Clerk's Office.

Approval of the Minutes for September

Motioned by Paula, second by Matt. All voted yes.

Citizens - none

Village Administrator's Report

John Trew stated the Orchard Street project complete except needs striping and catch basin, the project is going along well. He also stated that the new meter installation has started with no major problems. He sent Asset Management Management EPA 3-page report last week.

Maryann stated that the two new service employees started, Liz & Paul, part time.

Review of Legislation - none

New Business

- Soap Box Derby wants to paint the building and have Crestwood High School students that would like to paint it red & grey. The Mayor stated beige is what was agreed to previously so it would look cohesive. It's the little building South of the lodge. It was agreed by all three service committee members they do not want to take away from community pride for the kids. Paula stated that we should ask for a brick red, they do not want it to be scarlet. It was agreed that paint samples would be given to John and the Mayor, and they would approve the colors. Question was asked via zoom from a citizen, if this was going to go to council, and if waivers will be signed for liability purposes. The Mayor said it did not need to go to council and that waivers would be signed.

- Canada Rd repairs (see attached email from clerk on available funds). Mayor recapped the insert. Members had a discussion about where the paving would start. Needs clarification from Clerk-Treasurer about a discrepancy from the August Council meeting and the email that the Clerk-Treasurer sent out. Matt wanted to make sure the slope of the road and lack of drainage would be taken care of before the road was fixed. John Trew assured that it would. There is an underground spring and they want to put in a catch basin. Matt thinks the ditches

are done and the catch basin done, and go through winter. Committee agreed to have John start the ditches. It should take the Service crew a week or week and a half to complete. All agreed to get the 1600 feet done this year starting at the East end, until clarification from the Clerk-Treasurer.

- COVID19 state funds the Chief Urso and John Trew have been working on this project. They have purchased monitors coming into the buildings (Village Hall and the lodge) that check temperature and also act as metal detectors. They also purchased a heat exchange system LED UV light kill all viruses in the air. Getting one for each heating unit in the Village Hall and the lodge. Automatic lights and automatic flushers for the bathrooms, will also be installed.
- Ohio Edison pole banner agreement –Matt asked to see if he could look through the Villages insurance. Mayor told Matt to talk to Jenny to get the information. The Service crew will start to take the pictures soon. We will tell Ohio Edison that we are working on it.
- Round 35 OPWC (Ohio Public Works Commission) water line replacement Glenwood/Grand Elm/44 pre app submitted – Mayor recapped that CT Technology was authorized by council. Cost estimate was \$271,255.00, the grant is \$217,004 and the match \$54,255 (out of water because it is water lines that we will be replacing). This takes care of an item on the identified need list, the new water meters, the replacement of the reservoir are also on the list.

Old Business

- West Prospect phase II Small Government funding was approved- getting bids this fall start project in March – Rich (from CT Technology) will be getting bids out.
- Still advertising for Operator of Record Class 1 water Class 2 wastewater – we are advertising on the Ohio Website.
- Asset Management CT Technology to handle - they got a lot of the information they need from the county's draft report. John Trew has been working on this along with a person from the EPA.

Anything else that may properly come before this committee

- Mayor stated the Potato Festival contract is expiring in March of 2021. We will have to bring it up if they still want to use it, because it will take 3 readings and take some time to get through Council. She believes the legislation is 2010-60.
- December 2021 Kimble Recycling and Waste Disposal contract is up we should start talking about that also.

- The doors for the mausoleum are ready and a price of \$1000 to get painted, and the doors will be installed one day next week. Mayor picked a gloss burgundy to have the color of the doors.
- Paula asked who was responsible for putting up Christmas decorations at the mini park this year. The Mayor volunteered the part-time Service crew to put up the decorations.
- Mayor asked when did council authorize the lights to be hung under the light shades? They are plugged into the Villages light poles. Paula stated that the \$27,000 the DMRC (Downtown Mantua Revitalization Corporation) has invested in the community, that they deserve a little bit of a break. Mayor stated that the village should be asked because it is a public place. She also stated that the lights could be on a timer so they are not on 24/7.
- Maryann asked about the penalties and the shut offs notices for the water/sewer bills. We should send out a note on the next couple of months bills stating when the penalties and shut offs will start. This will be brought up at the next Council meeting.
- Mayor brought up email that the Clerk-Treasurer sent out about 304 alleged people not paying taxes. She thinks 50% of the people are not in the village.
- Mark Hammer will be out in the village over the next month, checking lighting and speaking with property owners who he may want to use their property as film sets, but plan on shooting the film in November.

Adjournment motioned by Paula, second by Matt. Meeting adjourned by Scott @ 7:02 PM.