

Service Committee Minutes
March 1, 2022

Call to Order at 6 PM by Scott Weaver

Pledge of Allegiance

Roll Call – Heather Paisley, Marty Hura, Scott Weaver

Others – Mayor Linda Clark, Village Administrator Maryann Fabian

Citizens – Steve Thorn, Tammy Meyer

Approval of the February 1, 2022 minutes

- ❖ Heather motioned to approve the 2.1.2022 minutes. Scott second. All ayes, except Marty who abstained.

Village Administrator's Report

Report is turned in and on file.

Maryann said that we have bought new tires for the Freightliner at \$2900. She also spoke of the issues they had last week with the water at the park lodge. The diaphragms in the new touchless toilets had disintegrated due to the grit in the water. The toilets continued to flush. The sewer line from the lodge is not buried below the freeze line, and the line swales. Because of lack of use at the lodge, the water sat in these swales and froze. Therefore, water backed up into the lodge with the flushing toilets. At the same time the hot water heater decided to break. Harner plumbing and King Sanitation came on a Saturday to make repairs. Maryann had to refund money for three lodge rentals.

Maryann said the amount of money that is coming out of the street fund operating and material fund from the 340 hours of snow removal, and the high price of gas, is exceeding what is normally spent. Our trucks get between 2 and 9 miles to the gallon when they are removing snow.

Maryann also said that she turned in the Paddling Enhancement Grant today.

Marty asked who is responsible for the round trash containers on Main Street. Mayor Clark stated that Kimble is and that she has already contacted them.

Review of Legislation

- **Ord. 2022-06** AN ORDINANCE AMENDING CHAPTER 905 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES CONCERNING PERMITS FOR STREET EXCAVATIONS.

It was agreed by all Service Committee members to recommend the following changes to Village Council.

- Add a note about specifications being in the Village Administrator's office, similar to the wording we have for sidewalk specifications.
- With the application for working in the right-of-way, add that not only is the contractor responsible for contacting OUPS, but the home owner should also bare that responsibility.
- Any damage during construction needs to be reported to Mantua Village immediately.
- Add "Any existing roadway, driveway, drive culvert, lawn, curb, sidewalk, sign, mailbox, fence, guardrail, landscaping item or other appurtenance disturbed during construction shall be restored by the contractor to a condition equal to or better than that which existed prior to disturbance and to the satisfaction of the village, within 30 days weather permitting.
- Add" Any defects in the construction, including materials or workmanship, shall be replaced or corrected by the contractor by removal and replacement or other approved methods prior to acceptance by the village. The contractor shall be responsible for damages to existing water, storm or sanitary systems resulting

from non-conformance with the applicable standards or through general negligence for a period of 10 years.”

- Add “All work on private property and within the public right-of-way is subject to inspection by the Village of Mantua. The village reserves the right to halt construction activity for nonconformance of construction, specifications or other applicable standards or regulations.”
 - Add “All excavations resulting from utility removals shall be backfilled with premium granular material meeting ODOT item 304”
 - Add “Existing asphalt and concrete pavement and sidewalk to be removed shall be saw cut in a neat and straight line prior to excavation and removed full depth. If adjacent pavement is damaged, the contractor shall make additional saw cuts, remove the damaged areas and repair as necessary, within 30 days, weather permitting.”
 - Add “The contractor shall maintain the temporary road in serviceable condition until such time that the work is resumed, and not to exceed 45 days. The contractor shall bear the cost of constructing, maintaining, and removing any temporary roadway.
 - Add that the contractor must be licensed.
- **Ord. 2022-12** A RESOLUTION RATIFYING THE VILLAGE ADMINISTRATOR'S AUTHORIZATION OF THE PORTAGE COUNTY ENGINEER'S OFFICE TO ACT AS CO-REPRESENTATIVE ON THE OHIO PUBLIC WORKS COMMISSION “WORKSWISE” WEB PORTAL, AND DECLARING AN EMERGENCY.
 - ❖ Scott motioned to move Ord. 2022-12 to Village Council. Heather second. All ayes.
 - **Ord. 2022-13** A RESOLUTION AUTHORIZING APPLICATION FOR PADDLING ENHANCEMENT GRANT FUNDING THROUGH THE OHIO DEPARTMENT OF NATURAL RESOURCES, AND DECLARING AN EMERGENCY.
 - ❖ Scott motioned to move Ord. 2022-13 to Village Council. Heather second. All ayes.

It was brought up that the Paddling Enhancement Grant was last minute legislation because Maryann had been so busy with various other things, including updating the cemetery records that had not been updated since 2018.

New Business

- Mayor Clark updated the committee on the license fee tax. She said she received something back from the senator’s office. They had a report from DPS/BMV that showed where we have reduced license fee income of almost 40%. Mayor Clark asked the senator’s office for some explanation. In the meantime, Mayor Clark shared it with Michele, and Michele was able to bring up a report from a website that showed the distribution of taxes by categories (noncommercial, commercial vehicles etc.) In 2019 we had 481 commercial trucks; in 2020 it dropped to 279 commercial trucks registered with Mantua Village. The senator’s office got back with Mayor Clark and will schedule a phone call meeting.
- Tammy brought up that the bench in front of Jake’s was broken by Broc during the snows, and that there is another bench in front of the coffee shop that is broken.

Old Business

- Buchert Park Phase 3 is approved. Brian Rogers from CT Consultants will have the bid packets ready any day to be able to start the bidding.

- Mayor Clark talked with Lisa Tatty and Lisa is going to look into the Ohio Edison pole banner agreement.

Anything else that may properly come before this committee

Steve Thorn asked what was the “Brown Jug”, and that is the location of the meeting room on Restoration 44 Coffee Shop.

Adjournment

- Heather motioned to adjourn the meeting. Scott second. All ayes.

Scott adjourned the meeting at 7:07 PM.