

## **Service Committee April 5, 2022**

Call to Order @ 6:01 PM by Scott Weaver

Pledge of Allegiance

Members present: Steve Thorn, Heather Paisley, Scott Weaver

Others present: Mayor Linda Clark, Village Administrator Maryann Fabian

Approval of the Minutes for previous month

❖ Heather motioned to approve 3.1.2022 minutes. Scott second. All ayes.

Village Administrator's Report is turned in and on file. Maryann said Liz, a part-time employee has resigned and found a full-time job elsewhere. Maryann has an add on Indeed, and has one application so far, that we will try to interview next week. The issues at the lodge with the plumbing and sewer were \$3470.02, with all the bills in. The blower motor on the furnace at the lodge needed replaced, and that estimate is \$800, which brings the total up to \$4270.02 spent on lodge repairs the last month. There are 3 proposals included in the packets for engineering firms evaluating the Service Garage. It was decided to send these proposals up to Council to discuss at the Council meeting. Maryann discussed the quote for Harner Plumbing for the in-line filter that will help with the calcium buildup on the diaphragms of the toilets at the lodge. Mayor Clark said to go ahead and do this, so the toilets would not break again, the ARPA money could cover this. Steve Thorn asked what kind of filter this was, and Maryann did not know the particulars. She said she would find out and report back. The service department has 401.5 hour in snow removal this winter. Maryann said that if you look at her budget, she looks like it is okay in the individual budgets, but she wanted to make the Service Committee aware that operating expenses in Streets is at 44%, and she thinks this is due to gas prices. This should be at 25%. Maryann said the electric and natural gas is higher than what is estimated. Maryann wanted to make sure the committee was aware that prices have gone up. Mayor Clark reminded everyone that we must remember that revenues are down 39%, plus before we knew revenues were down, the Service budget had given the police about \$30,000 to cover for their losses in revenue. This is why we will be appropriating the ARPA money as needed.

### **Review of Legislation**

Ord. 2022-06 AN ORDINANCE AMENDING CHAPTER 905 OF THE VILLAGE OF MANTUA CODIFIED ORDINANCES CONCERNING PERMITS FOR STREET EXCAVATIONS.

Maryann requested that wording be added similar to the sidewalk legislation, that states specifications are in the village administrator's office. Scott said that he would be responsible to bring that up at the Council meeting.

### **New Business**

The Service Committee asked that legislation go to Council to continue putting \$1000/month for Capital Projects.

❖ Heather motioned to send this to Council. Steve second. All ayes.

Maryann will ask Michele to write this legislation.

Maryann requested to change the employee handbook the amount of comp time an employee can accumulate to go from 40 to 80. She said that the Police Chief requested this 3 years ago, and supports this request. This is a small perk that we can give the employees, and the most we would have to pay out when an employee leaves would be 80 hours.

- ❖ Heather motioned to have Michele write draft legislation and send to Finance Committee to look over. Scott second. All ayes.

## **Old Business**

Mayor Clark said that CT has missed some important deadlines and outlined it as follows:

Buchert Park Phase II (trail in Katie's meadows and to improve and replace playground), we have not received the reimbursement that is \$19,000-\$20,000. The deadline for getting the final paperwork to ODNR was March 30, 2022. If we miss the deadline, we could be denied the reimbursement. CT Consultants is working on this and has reached out to ODNR and they will still accept the final paperwork after the deadline date.

Buchert Park Phase III (north side of park going around ball fields) we have not advertised yet for this to bid out. Michele will do legislation, and we can bid it out.

Buchert Park Phase IV (concrete for Pavilion #1, ADA walkway, and concrete to fix basketball court and replace the chain-link fence in the middle of the court), application is due 5.2022.

Small Government Funding for West Franklin St. Phase I (paving the dead-end street and replacing the storm sewer lines to just past Oak Street. We have committed \$85,000 of road and bridge levy money plus a \$50,000 loan for 20-years. The deadline for this was 3.30.2022, and it was missed. Mike Miller, who works for CT, is the one that missed this. Mayor Clark has requested that Mike no longer works on projects for the Village. Rich sent something out this morning, but OPWC would not allow any changes. We missed points that we could have had.

Mayor Clark talked to Rich, Gene and Brian to work all of this out.

Mayor Clark will be asking if the Village does not get the Small Government funding this time, we may want to apply for OPWC Round 37 in May.

Heather requested that a letter be sent from either Mayor Clark or Village Council, that requests DMRC come to the meetings at the Village. It was decided that Phil Rath, who comes to the Parks meeting, will be enough.

Ohio Edison pole banner agreement. Mayor put on hold for research on receipts for wreath work OE did for us in 2015. Maryann mentioned that she is still working on the proposal for the lighting of the flag/siren tower.

## **Adjournment**

- ❖ Steve Thorn motioned to adjourn the meeting. Scott second. All ayes. Scott adjourned the meeting at 7:37 PM.