

Village of Mantua
Service Meeting Minutes
Wednesday, July 5, 2023, 6:04 P.M.
Mantua Village Hall
4650 W. High St.

I. **Call to Order** by Mayor Linda Clark at 6:04 P.M.

II. **Pledge of Allegiance**

Roll Call

1. **Members Present:** Tammy Meyer, Kevin Maloney, Chuck Peterson
2. **Others Present:** Nina Schroeder, Steve Thorn, Ryan Klemm V.A., Mayor Linda Clark, Elena Feather-Faber Administrative Assistant

III. **Appointment of New Chair-** Kevin nominated Tammy, accepted by Tammy, 2nd by Chuck, all ayes

IV. **Approval of June 07, 2023** – committee says they need amended no approved

V. **Village Administrator Report**

- The Service Department has been doing work required in house including: cemetery water mains breaks, drainage next to VH, mowing, Ryan wants to bring cleaning in house. All in house work gives justification for bringing on a new hire that is either full or part-time, the positions are here due to the work but we are in need of the funding. Will be picking up Kawasaki on Friday. Service Department employees are in need of high-visibility gear, wants to look into their clothing allowance, \$150 boot allowance rest into uniform allowance.
- **Upcoming Projects**
 1. Franklin St., we are still waiting to hear back from CT with plans
 2. Benedetti Road Paving is in the process, the wings on the aprons will have to be completed after the paving is completed.
 3. The park project is scheduled for the end of July
 4. Lodge renovations is a possible discussion with DMRC
 5. East of Main project is in the works, they have made changes that were holding up the project and are waiting on engineering
 6. VA feels it is important for the Village to be part of the discussions with DMRC
 7. Tammy made motion to move employee uniform and boot allowance to Finance Committee, 2nd by Kevin, Mayor wants to make sure Police Department's allowance is NOT touched JUST service

VI. **Roll Call**

VII. **Old Business**

- Contract from OPWC Workwise, will be reviewed and signed with Michele if correct (by Mayor and any other signatures required) This is for W. Franklin St phase #1 small government funding.
- Go over budget so we are able to shift money around, wants Finance (Tammy), budget should be more streamlined (Mayor), Village and City Budget requirements are different as a Village we a required less than a City (Ryan); would like to know what we would like to spend in 2024 and where it should come from. Best financial bang for the buck, the most for our money by having an actual working service department (Ryan)

VIII. **Other**

- Nina, has been discussing with DMRC putting gender neutral restrooms at Buchert Park. Would like to know what would be the optimal locations for said

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restrooms. There are two aspects to this project 1) building and 2) the long-term plan and budget of the project, long-term maintenance. There are a ton of variables to this project, all would be taxing on the Village. Pump house would be prime placement, would need to be separately metered. Need to start a slow plan and find hard cost. (Ryan) Additional parking at park, (will reduce Green Space, Ryan) diagonal on street, re-stripe parking lot (Tammy), Striping out would need to be done frequently because it is gravel, could find grant for asphalt but would create heat and run off, or could clean up edging, or asphalt grindings, need to focus on smaller grants (Ryan), how much the DMRC is willing to give is based off what the Village is willing to give (Nina), this will be base off of what will be done in kind (Ryan), in kind vs prevailing wages which can be almost \$60 vs \$37.84 (Mayor)

- IX. Motion to Adjourn:** At 6:48 P.M. Tammy 1st Kevin, 2nd Chuck, All ayes