

Minutes
Mantua Historic Landmarks Commission Meeting
Saturday, November 11th, 2023

I. Meeting called to order by Kevin Maloney, Chair at 10:04 AM

II. Roll call by Barb Stiebeling, Secretary

- i. Kevin Maloney - present
- ii. Emily Hammonds - present
- iii. Denise DeLillio – present
- iv. Ian Jones – present
- v. Barb Stiebeling – present

Guests – Tammy Meyer, Mayor Elect, Ryan Klemm, Village administrator, Chrystal Klemm

III. Citizen Comments

- Ryan Klemm attended meeting to discuss an opportunity and learn of the Commission's interest in assisting with the effort to purchase the train station located in the Village. He first discussed his role in running the day-to-day operations of the Village and identified himself as a Master Carpenter by trade. He shared his discussions with the current owner of the train station and indicated that he is interested in selling his property to the village.
- Ryan is looking for interest, help and recommendation on this purchase from the Landmarks Commission because of the historical significance of the property
- The Mayor and Village Council are supportive of the purchase
- The Landmarks Commission members expressed support for the project
- Ryan discussed some initial steps as having a discussion with Village Solicitor regarding the legalities of such a purchase for the Village, getting an appraisal and raising interest and funds. Given the capability of the current Service Department personnel, any needed repairs would be done and paid for through that department.
- Ryan would be looking to the Commission for help in writing grants, or learning of grant writers that may have been used.
- Suggestions from the Commission included either meeting or writing a letter to current owner of the train station, outlining the process necessary to complete the task and reaching out to other organizations in nearby communities that are also in a similar pursuits.

IV. Review and Approval of Minutes from 09/11/2023

- a. Approved – all

V. Information from Ryan Klemm on Mantua Train Station property

- a. Discussion as above in section III.

- VI. Status of properties submitted for consideration.
 - a. Email communication was made with five of the eight property owners.
 - b. No replies from property owners
 - c. Suggestion was made that emails from members of the Commission to the public/residents should be conducted using official email and contain "blind copies" to all Commissioners

VII Discussion of Plaques

- a. Design of plaques discussed. Ian and Denise both shared their findings
- b. Plaques currently researched are 5" x 7", bronze or aluminum
- c. Discussions included design, wording (Village logo, build date, follow wording from National Register), cost.
- d. Decision made that plaques would not be done this year and therefore budget money unused for 2023.
- e. T. Meyer suggested in addition to plaques, a paper certificate be presented to home owner with signatures of Commission members

VIII Determine Meeting Dates for 2024

- a. Discussion of meeting frequency took place with decision to meet on 2nd Saturday on even months plus second Saturday in Jan...a total of seven meetings for 2024
- b. Kevin to provide dates to Village Solicitor

IX. Discussion of Goals for 2024

- a. Finalize plaque design
- b. Request more money in budget
- c. Mail letters to property owners about eligibility, early in the year
- d. Determine events to participate in and how best to spread the word of the Commission: flyer, website, fb presence, newspaper, Garden Club, Scavenger Hunt with DMRC to include Registered homes.
- e. Determine how we will participate in effort to obtain Train Station property
- f. Determine reasonable goal for number of properties to register in 2024
- g. Follow up with current homes
- h. Add more detail to Orientation packet

X. Open discussion among Commission members

This is the last meeting for Emily Hammonds, Vice President, who is resigning from the Commission at the end of the year. She was thanked for her commitment and contributions to the work of the Commission and invited to attend future meetings.

XI. Adjournment.

Kevin Maloney adjourned the meeting at 11:46 AM. Seconded by Emily Hammonds. All in Favor.

Respectfully submitted

Barb Stiebeling