

**Planning Commission Minutes**  
**June 7, 2023**  
**6:30 pm**

Call to Order at 6:30 pm by John Clark

Pledge of Allegiance

Members Present: John Clark, Mayor Linda Clark, Tammy Meyer

Others present: Solicitor Michele Stuck, Phil Rath DMRC Liaison, Ryan Klemm Village Administrator, Elena Feather-Faber Administrative Assistant, Steve Thorn, Marty Hura, Chuck Peterson, Jodie Fiala.

Motion to excuse Wes Hawkins by John 1<sup>st</sup> by Tammy 2<sup>nd</sup> by Mayor Clark. All ayes on vote

DMRC Designated Outdoor Refreshment Area (DORA) proposal

- Planning Commission asks for presentation, a discussion was had between the Planning Commission and the DMRC
  - Area that will be considered
  - Will help avoid open container issues
  - Will need two or more participating establishments, which there is only 1 at this time
  - Needs to have public hearing, after application is submitted
  - Who will hold the liability insurance?

Minutes:

Motion to amend March 28, 2023 minutes to remove Steve Thorn as a member and replace as a citizen. Moved by Mayor Clark, 2<sup>nd</sup> Tammy, all ayes on vote.

Motion to amend May 3, 2023 minutes to say “Amend minutes of March 28, 2023 to add Steve Thorn in members present. Moved by Scott, 2<sup>nd</sup> by Tammy” Moved by Tammy, 2<sup>nd</sup> by Mayor Clark, all ayes on vote

Motion to amend October 5, 2023 to change date to October 5, 2022. Moved by Tammy, 2<sup>nd</sup> by Mayor Clark, all ayes on vote.

Motion to approve minutes from May 3, 2023 as amended. Moved by Tammy, 2<sup>nd</sup> Mayor Clark, all ayes on vote.

New Business:

- Wind/Solar Farms
  - No local jurisdiction for municipalities, not able to place a moratorium
  - Can put in place legislation for small scale solar farms, i.e., residential.

- VA states he believes it would not be feasible for anyone to put a large-scale solar farm in our area
  - Village Administrator Report; No Zoning report
    - Chuck Peterson discussed his own interest in installing small scale solar panels and/or wind generators. He wants to know what are the property line setbacks and height requirements (will height of accessory structure limit size? VA will look into Zoning, maybe limited by accessory structure (Michele)
  - Electric Vehicle Charging Systems
    - Will regulate if a business wants to install a system
    - Grants to install are plentiful
    - Will table discussion until July 5, 2023 meeting
- Will table discussion about Airbnb until July 5, 2023 meeting
- Will table discussion on Village Center at this time
- Kevin Maloney was appointed to fill the Council seat vacated by Heather Paisley. Because the Village Council statute in the ORC prohibits any council member from holding other public office, and we haven't legislated an exception to that for Landmarks Commission, he is unable to serve on both at present.
  - Mayor Clark and John Clark recommend a reduction in the number of members on Landmarks to 3 members (no vote was made only discussion). Tammy would like to add language that a Council member could be on Landmarks.
  - Michele will draft and forward language to amend the Landmarks Commission ordinances to three members for the July 5, 2023 meeting.
- Old Business
  - Rental inspection fees- already in legislation
    - No longer needed to be on agenda
    - **WILL RE-ASSESS MAY 2024 after Ryan has more information on Licensing**
  - Sidewalk letters
    - Citizens may be unable to afford sidewalk replacement charges
    - Shade tree is responsible for dead/dying/diseased trees not healthy trees
    - Prospect north side sidewalks, should they be abandoned and pulled up? Are they truly necessary?
    - The hard cost of removal of trees is \$1,000 per tree plus sidewalk
    - Planning commission to review Codified 147.07, Codified 909 and Codified 913
    - What are the liability issues for the Village
    - County utilities project will include replacing sidewalks at their cost.

Motion to adjourn at 7:45 by John 2<sup>nd</sup> by Mayor all ayes.