

## Planning Commission Minutes

August 04, 2021

Call to Order @ 6:32 PM by John Clark

In attendance: John Clark, Mayor Clark, Tammy Meyer, Scott Weaver, Wes Hawkins.

Others: Solicitor Michele Stuck, Village Administrator Maryann Fabian

### Pledge of Allegiance

Approval of previous minutes motioned by Mayor Clark. Second by Scott. All voted yes.

Citizens- none

Zoning Inspector's Report turned in and on file. Maryann said that the first two violations on the Zoning Inspector's report should be crossed off because the residents removed the chickens. Scott requested that a letter be sent to Eric Hummel at 4474 W Prospect about the grass. A letter will also be sent to Tom Van Auken about the garbage left by his tenants at 10517 Main St. Maryann asked the Planning Commission to consider the definition of accessory structure when concerning a fence. Mayor motioned to send legislation to Council that states to make an exception for fences if they are contiguous to the primary lot owner's structure. Tammy second. All voted yes.

### **New Business:**

Mayor motioned to move legislation for Food Trucks to Council with change 723.01 (b) add a reference to 723.05. Tammy second. All voted yes. Maryann will make permit for Food Truck.

Tammy motioned to send legislation for expanding the definition of owner for the maintenance code amended as follows "In cases where the record owner of the premises is unavailable due to death, disability, incarceration, absence from the state or other valid reason, the Village may seek compliance from persons in possession or control of the premises, including but not limited to: agents of the owner, next of kin, heirs, tenants, lessees, or occupants, as appropriate. Nothing in this section shall be construed to limit or reduce the primary responsibility of an available owner.", to Council. Scott second. All voted yes.

Maryann will be sending out letters for sidewalk repair.

Mayor brought up the Mural Checklist that Edie proposed. This checklist is unconstitutional, and similar checklists have been submitted and discussed in the past at Planning, with the same result.

The Planning Commission had a discussion about the Chilling Station Mural and how it changed in design from what was submitted. Mayor volunteered to call Phil Rath to discuss this.

### **Old Business:**

Scott said that we need to think about what the next steps are in rental inspections. Tammy thought that we could incorporate Portage County Section 8 into these rental inspections, and that there was no need to inspect twice. There was some discussion about how to get a rental inspector, but nothing was decided. We will wait for Tammy to reach to Metropolitan housing to see what the inspection parameters are. **Kim Ule to attend meeting ON HOLD until September.**

Motion to adjourn by Scott. Second by Mayor. All voted yes.

John adjourned the meeting at 7:55 PM.